

List of Documents required at the time of submission of the Ph.D Thesis

A Comprehensive List and required forms/templates are given in the examination portal (exam.du.ac.in→**Ph.D.**) for submission of Ph.D Thesis. Kindly check the examination portal for any changes from time to time & published your result.

1. Personal Details Form (Hindi & English)
2. Thesis Submission Form
3. Registration Letter from BRS (BRS Memorandum of Ph.D Registration)
4. Joining Report
5. Registration Confirmation Letter from BRS (after Completion of Coursework)
6. Name Change/Name Clarification Certificate (if required)
7. All Extension Letter (if required)
8. Supervisor Change/Add Letter (if required)
9. Copy of the approval of the Final Ph.D **Thesis Title** form the DRC/BRS
10. Certificate for the HOD regarding Successful Completion of **Pre-Ph.D presentation** along with date of presentation
 - The research Scholar shall submit the thesis after **Pre-Ph.D presentation** with in a period of **Six Months**.
11. One **Research Paper in refereed journal** should be Published.
 - This has been certified by the Supervisor and the HOD/Dean
 - Attach **Photocopy of Publish Paper with ISSN No.** (*Print Back to Back*)
 - The **Student Name** in the Publication should be same as that Registered in University of Delhi
12. **Two Paper Presentations** (Oral or Poster) in Conference/Seminar. (Only those students who Joined after **June, 2016**)
 - Attached Photocopy of **Participation Certificate for Two Conference Presentation**.
13. **Certificate of Originality** to be attached in the all Thesis (Duly Signed by the Research Scholar).
One extra copy attached with Forms.
14. **Student Approval Form** to be attached in Thesis ((Duly Signed by the Research Scholar, Supervisor/HOD) *One extra copy attached with Forms.*
15. **Plagiarism Verification** Report Duly Signed by Librarian, Research Scholar & Supervisor/Head with seal.
 - Should be **within 30 Days** of Thesis Submission.
 - Similarity index must be **Less Than 10%**
16. Supervisor **Certificate for Exclusion of Self Published Work**, with Sign & Seal of Supervisor/HOD.
17. **02 Hard Copies of Thesis** (1 Hard Bound+1Soft Bound)
18. **03 Soft copies of Thesis in CD (01 PDF File** includes Front Page, **Signed Certificate** and all Chapters. (References, Publications, Bibliography, Appendix, Abbreviations, Figures, Tables, **if required**)
 - **One PDF file of Abstract.**
 - Write Research Scholar Name, Department & Supervisor Sign on the back side of CD.
 - **CD** must have Soft copy of thesis and abstract with **in 20MB Size.**
19. **02 Hard Copy of Abstract** with Scholar Name, Department and Thesis Title.
20. **Upload 300 Word Abstract** on University Website(exam.du.ac.in→**Ph.D.**→Online Abstract Submission)
21. **Thesis Submission Fee** will be submitted after verification of all documents and thesis in the Examination Ph.D Branch (Room No. 204 on all working days from **09:00AM to 03:00 PM**)
22. Research Scholar advised to submit thesis at least before one week of last date of span period.