



INSTITUTE OF HOME ECONOMICS

(University of Delhi)

इंस्टिट्यूट ऑफ़ होम इकोनॉमिक्स
(दिल्ली विश्वविद्यालय)



NAAC GRADE 'A' ACCREDITED

Ref. No. IHE/2022-23/Admin/362

Dated: 07/06/2022

Engagement of clerk of Works

Application are invited for the post of clerk of works at Institute of Home Economics within 07 days from the date of publication of this advertisement for construction and development of various civil/electrical/computer/wood work/other works in the College.

The candidate should have experience of

1. Preparation of estimates of the construction, repair, maintenance and new works to be done in respect of the Institute.
2. Supervision of construction, repair, and maintenance works including civil, electrical, plumbing, carpentry, sanitary works, etc.
3. Measurement of the works/items done by the contractors and making the entries in Measurement Books.
4. Verifications of bills as per the approved DSR rates, prevailing market rates in accordance with the DU provisions and other regulations applicable.
5. Preference will be given to qualified and experienced candidates.

The interested applicants may submit their applications along with CV and other necessary documents to the Institute of Home Economics by 15/06/2022.

Prof. (Dr.) Geeta Trilok Kumar
Director