



दिल्ली विश्वविद्यालय  
UNIVERSITY OF DELHI

Eligibility Requirement

**1. Assistant Registrar**

Among the Section Officer/Private Secretary/Senior Personal Assistant, having Graduate Degree from a recognized University, with at least 3 years regular service in the cadre

The promotion shall be based on written test and interview as prescribed.

The candidate should have undergone one week of job specific training/skill enhancement program conducted by a College/University.

[The requirement of training is being relaxed in terms of clause 6(x)(c) of Recruitment Rules for (Non-Teaching Employees) 2020]

**2. Section Officer**

Amongst the Senior Assistants working in the Pay Level 06 with minimum period of 03 years regular service in the cadre or Personal Assistants in the Pay Level 06 with minimum period of 03 years regular service in the cadre.

**3. Senior Personal Assistant**

Amongst the Personal Assistants with 03 years of regular service in the cadre.

**4. Assistant Engineer (Civil/Electrical)**

Among the Junior Engineers (Civil/ Electrical) Degree/Diploma holder with at least 03 years of regular service in the cadre.

**5. Senior Asslstant**

Amongst the Assistants, Hindi Assistant, Assistant Archivist or other incumbents of ex-cadre posts working in the Pay Level 05/Pay Level 04 with minimum period of 03 years regular service in the cadre.

## **6. Personal Assistant**

Amongst the Stenographers (Hindi or English) working in the pay scale of Pay Level 04 with minimum period of 03 years regular service in the cadre.

## **7. Senior Technical Assistant**

Amongst the Technical Assistant with at least three years of regular service in the concerned Department.

## **8. Professional Assistant**

Amongst the Semi Professional Assistants working in the University with at least 03 years regular service in the grade and possessing the following:

Post Graduate with B.Lib.Sc./ BLISc. (M.Lib. will be considered a postgraduate degree in this respect)

Attended at least two computer training program each of one weeks duration as SPA conducted by Delhi University Library System (DULS) or from a recognized/registered institution for conduct of Library related computer training program.

## **9. Technical Assistant**

Amongst the Laboratory Assistant with at least three years of regular service in the cadre in the concerned department.

## **10. Semi Professional Assistant**

Amongst the Junior Library & Information Assistants (JLIA) now designated as Library Assistant with at least three years regular service in the grade and possessing the following:

1. Graduate in Arts/Science/Commerce or any other discipline OR any other higher qualification with B. Lib. Sc./B.L.I. Sc.
2. Successfully attended two computers training program of one week duration each as Junior Library conducted by DULS or training of comparable duration from recognized/ registered institution.

**Note:** The requirement of 05 years for promotion/03 years for LDE may be relaxed if the incumbent Library Assistant has a total of 10 years of experience, including experience in lower grade at Pay Level 1 or above.

### **11. Assistant**

Amongst the Junior Assistants/Caretaker working in the pay scale of Pay Level 02 with minimum period of 03 years regular service in the cadre.

### **12. Library Assistant**

Amongst the Library Attendants working in the University with at least 03 year regular service in the grade subject to the fulfillment of minimum qualification for Direct Recruitment.

### **13. Junior Assistant**

Amongst the matriculate employees working in the University with minimum period of 03 years regular service in the cadre. Employees from Library and Laboratory cadre will not be eligible for the LDE.