

Certificate in Volunteer Management

Course Content

1. Volunteerism: History, Concept, Nature and Practices
2. Youth and Volunteerism
3. Volunteerism and Professional Development
4. Role of Volunteers in Specific Situations: Natural and Man Made Calamities, Develop tools to effectively respond to current and emerging issues
5. Planning, designing and organizing volunteer program.
6. Understanding implication of Volunteerism in individual and community development.
7. Understanding implication of Volunteerism in national and international development.
8. Issue of the volunteer retention and Understanding the complexities of leadership, influence and organizational relationships and structures.
9. Learning common contemporary communication skills
10. Learning the psycho-social aspects of volunteer culture
11. Measurement and evaluation of volunteers in action programs, case studies
12. On the job training of learners under the guidance of the faculty and partner institutes of work

Total instructional hour would be 38 hours and 10 hours for field work.