

Dated: November 17, 2015

Sub: Invitation of Quotations for Repair of Gym Equipments.

Sir,

The University of Delhi intends to repair Gym Equipments. The detailed specifications concerning repair of the Gym Equipments are given in the Annexure-I

Technical & Financial Bid

S. No.	Items	Quantity
01	As Per Annexure – I & II	

Sealed Tenders are invited under two bid system (Technical & Financial) in two separately sealed envelopes containing the Technical Bid and Financial Bid should reach the Director, Physical Education, Delhi University Sports Council, University Polo Ground, New Police Line, Kingsway Camp, Delhi- 110009 latest by December 9, 2015 up to 5:00p.m. The General Terms & Conditions are enclosed. The Tender document is available on the University of Delhi website www.du.ac.in which can be downloaded by the Vendors/Firms.

Director, Physical Education

**TERMS & CONDITIONS FOR THE REPAIR OF GYM EQUIPMENTS
FOR THE FINANCIAL YEAR 2015-16
GENERAL TERMS & CONDITIONS OF THE TENDER**

1. Sealed tenders are invited from Manufacturers / Authorized agents / Distributors of Gym Equipments (documentary evidence should be submitted with the technical bids).
2. Only bidders based in Delhi NCR region will be considered.
3. Bidder should be duly authorized by the Original Equipment Manufacturer to provide service on his behalf.
4. Bidder should use Original Equipment Manufacturer parts only compatible with the machines.
5. Service provider should have experience of at least 5 years of supplying equipment and providing service to reputed government and private institutions.
6. Bidder should have adequate stock of spare parts.
7. Security Deposit of Rs. 10,000/- is required to be made along with the tender document in the form of bank draft valid till 31st March 2016 drawn in favour of The Registrar, University of Delhi, Delhi-110007. The Security Deposit of parties, whose rates are not approved, will be returned after 45 days of finalization of the tenders. However, the Security Deposit of the parties, whose goods & rates are accepted, will be returned only after the completion of the tender / contractual obligations on request. No interest will be paid on the amount of the Security Deposit money.
8. **The technical bids and the financial bids should be provided in two separately sealed envelopes for particular type of Gym equipments/goods. The financial bids of vendors would be opened only subject to qualifying to their technical bids.**
9. Cost of the parts of Equipments should include all taxes and statutory levies with a brand / motto name of the manufacturer etc and proper break up for the same.
10. Payment will be made to the vendor after completion of the repair of Gym Equipments at the scheduled destination Delhi University Sports Council. Payment will be made only after the completion of allotted work. Any condition relating to advance payment of the ordered parts/material will not be entertained. All the payment will be subject to deduction of all taxes and statutory levies as imposed by Centre / State Govt.
11. The University is not bound to order for all the work from the tenderer for which rates have been quoted. The rates will be accepted on the basis of competitive bidding and quality of materials. Delhi University Sports Council may, at its discretion, relax any minor non-conformity or any minor infirmity in an offer.

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12. In the event of any default, failure (including the failure to complete the work within the prescribed time limit) or negligence by the dealer/distributor in complying with the order to the complete satisfaction of the University, the authorities shall be entitled deduct from the security deposit, the loss / damage or be put to by reason of or due to may act or other default of the supplier failing to make the supply in the aforesaid manner, the Security Deposit of Rs. 10,000/- deposited with the Delhi University Sports Council (DUSC) shall be forfeited.
13. After completion of the tender process, the Delhi University Sports Council (DUSC) will place order for quantities as and when required from time to time during the year (2015-16). The successful vendor shall comply with the order within the stipulated period for repair. The quantities may be increased or decreased as per the requirement at the time of placing order.
14. The right to accept the tender will rest with Delhi University Sports Council, who reserves the right to reject any or all the quotations without assigning any reason thereof. In case of dispute, the decision of the **Chairman, Delhi University Sports Council shall be binding.**
15. Conditional tenders shall not be accepted. Any tender containing addition / alternation in the above terms and conditions and the specifications of items / materials will also not be considered except where Tender Committee of the DUSC, recommends so in the interest of University.
16. The rate accepted shall be operative till the close of the financial year i.e. March 31, 2016 for which tenders are invited or such date as may be decided by the DUSC and no revision of rates will be allowed in between. The party, whose rates are approved, will be bound to carry out the entire work of repair/replacement on approved rates, to Delhi University.
17. Maximum 15 days will be allowed for the delivery of material from the date of order. Therefore period of delivery of material beyond 15 days is not acceptable.
18. In case of completion of work beyond permissible time, the Chairman DUSC may impose penalty, condone delay or extend delivery period (on reasonable grounds given by party). An appeal against imposition of penalty however can be made to the Pro Vice-Chancellor of the University, whose decision shall be final and binding.
19. Tender(s) must be sent in separate sealed envelopes one marked "Tender for the repair of Gym Equipments Technical Bid" and the other marked "Tender for the repair of Gym Equipments Financial Bid" addressed and delivered to the **Director, Physical Education, Delhi University Sports Council, University Polo Ground, New Police Line, Kingsway Camp, Delhi-110 009.**
20. The tenderer shall be liable to make good the loss by replacing the equipment or other accessories found defective during the guarantee / warranty period.
21. In the event of more than one bidder quoting the same price for a particular item, the University shall have the right to procure that a particular item/s in full or part from one or more such bidders and decision of the University in this regard shall be final & binding on the entire bidder.

22. The jurisdiction of the courts shall be Delhi.

I/We have carefully read the above terms and conditions and undertake to abide by the same.

Place :

Date :

Address :

(Signature of the Party with Stamp)

Annexure-I

Sr. No.	Nature of Work	Name & Model of Gym Machine	Quantity
1.	Repair / Part Replacement	Fitness World -5555 Treadmill	25
2.	Repair / Part Replacement	Fitness World-U Classic Cycle / Upright Bike	15
3.	Repair / Part Replacement	Fitness World-555 E Cross Trainer	10
4.	Repair / Part Replacement	Body Solid Gym – Strength	10

Specification of Main Parts:

i) Drive

- a. Input- AC1PH-200-240V, 50/60 HZ
- b. 0.01-400 HZ, 0.75 KW (1.1 KW, 3.6 A/4.5 A)

ii) Incline Motor

- a. Volts-220
- b. Ratio- 25:1
- c. HZ-50/60
- d. RPM- 60/70
- e. HP- 1/8
- f. AMPS- 0.3/1.1
- g. Duty- 1 on 8.0 FF Min
- h. Cap. Value- 4-6 MFD

iii) Motor

- a. HP- AC3.0 HP
- b. HZ-60
- c. Volt- 220 VAC
- d. PH- 3
- e. RPM- 1725
- f. Amp- 6.6 A
- g. Atmospheric Temp- 40° C
- h. Class- F
- i. Rotation- CW

iv) Belt

- a. Thickness 2.5 mm
- b. Running area 61” x 21”
- c. 4 Layer PVC Antistatic Belt

v) Other Accessories:- Compatible with machines

Annexure-II

Sr. No.	Nature of Work	Name & Model of Gym Machine	Quantity	Rate
1.	Repair / Part Replacement	Fitness World -5555 Treadmill	25	
2.	Repair / Part Replacement	Fitness World-U Classic Cycle / Upright Bike	15	
3.	Repair / Part Replacement	Fitness World-555 E Cross Trainer	10	
4.	Repair / Part Replacement	Body Solid Gym – Strength	10	

Specification of Main Parts:

i) Drive

- a. Input- AC1PH-200-240V, 50/60 HZ
- b. 0.01-400 HZ, 0.75 KW (1.1 KW, 3.6 A/4.5 A)

ii) Incline Motor

- a. Volts-220
- b. Ratio- 25:1
- c. HZ-50/60
- d. RPM- 60/70
- e. HP- 1/8
- f. AMPS- 0.3/1.1
- g. Duty- 1 on 8.0 FF Min
- h. Cap. Value- 4-6 MFD

iii) Motor

- a. HP- AC3.0 HP
- b. HZ-60
- c. Volt- 220 VAC
- d. PH- 3
- e. RPM- 1725
- f. Amp- 6.6 A
- g. Atmospheric Temp- 40° C
- h. Class- F
- i. Rotation- CW

iv) Belt

- a. Thickness 2.5 mm
- b. Running area 61” x 21”
- c. 4 Layer PVC Antistatic Belt

v) Other Accessories:- Compatible with machines

INFORMATION REGARDING TECHNICAL ELIGIBILITY

Annexure – A

LETTER OF TRANSMITTAL
(Letter to be submitted by the bidder on its letterhead)

To

The Director,
Physical Education,
University of Delhi
Delhi – 110007.

Sub: Tender for Supply of Spare Parts/Repair of Gym Equipments.

Sir/ Madam,

With reference to above tender, having examined and understood the terms & Conditions forming part of the tender and as detailed in tender document for the above work, I/we hereby submit my/our bid and declare as under.

1. I/we hereby certify that all the statement made and information supplied in the enclosed annexure/forms accompanying statement is true and correct.
2. I/we have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/we have not been blacklisted by any State Government/Central Government/ Public Sector Undertaking/ University in India in last 3 years.
4. We will not sell the product(s) to other institutions, bodies and also in the market on the rates less than the prices quoted by us to the University.

Yours faithfully,

Signature(s) of Bidder(s) with seal
(Name and Designation)

Date:

Place:

ORGANISATION PROFILE

Details filled in this form must be accompanied by sufficient documentary evidence, in order to verify the correctness of the information.

S. No.	Particulars	Details
1.	Name of bidder	
2.	Mailing Address	
3.	Telephone, Fax number, Website, E-mail	
4.	Copy of Date of Registration of the company of the Bidder	
5.	Year of Commencement of Business	
6.	Name and designation of the person authorized to make commitments to the University	
7.	Copy of Sales Tax/ VAT registration and TAN Number	
8.	Copy of Permanent Account Number	
9.	Copy of Service Tax registration Number	
10.	Copy of the Income Tax Return for last 3 years	

Yours faithfully,

Signature(s) of Bidder(s) with seal
(Name and Designation)

Date:

Place: