

VIVEKANANDA COLLEGE
(University of Delhi)
VIVEK VIHAR : DELHI-110095

Ref. No. VC/2015/

DATE : 24/08/2015

NOTICE


TENDER FOR COLLEGE CANTEEN

Sealed tenders addressed to the Principal, Vivekananda College, Vivek Vihar, Delhi – 110095 are invited from Contractors for running the College Canteen for the year 2015 –16. Prescribed tender form containing Terms & Conditions is available on the College Website www.vivekanandacollege.edu.in.

Tenders will be accepted in the College Office up to **Sept. 09, 2015** till **5.00 p.m.**

The undersigned reserves the right to accept or reject any or all Quotations without assigning the reasons thereof.

*The forms may be collected from the College between **10.00 a.m. to 5.00 p.m. (Aug. 24, 2015 to Sept. 9, 2015)**.


(Dr. Surinder Kaur)
Offg. Principal

Copy to :

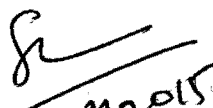
1. Admn. Officer/ S.O. (Admn.)
2. S.O. (Accounts) for information and n.a.
3. Convenor, Canteen Committee
4. Convenor, Website Committee
5. Nearby Community Centres, Hospitals, Schools and Colleges Canteen.
6. Office file.

QUOTATION FORMS

TERMS AND CONDITIONS OF THE CANTEEN CONTRACT

1. The Contractor whose offer is accepted shall be granted a license to sell and supply refreshment to the College (Students, staff etc).
2. The Caterer shall enter into a contract to be executed on a non – judicial Stamp Paper of Rs. 10/-. The contract shall be for a period for one year and may or may not be renewed. The College reserves the right to renew the contract on the same or revised terms and conditions or such period as may be deemed fit.
3. The Contractor, who is awarded the contract, shall be required to :
 - (a) Pay License Fee of Rs. 5000/- per annum . (Rupees Five Thousand only). No portion of the license fee shall be refundable.
 - (b) Deposit with the college Authorities a sum of Rs. 15,000/- (Rupees fifteen thousand only) as a security deposit, which will be refundable on expiry of the contract .
 - (c) To pay Electricity Charges according to actual reading.
 - (d) To pay Water Charges Rs. 500/- (Rupees ~~five~~^{Five} hundred only) per month.
 - (e) To pay Rs. 20,000/- (Rupees twenty thousand onl) towards repair and maintenance of the Canteen (Non- Refundable).
4. The caterer shall keep the licensed premises neat and tidy according to the by-laws of Health Department as laid down by the Municipal Corporation of Delhi and shall be personally responsible for complying with relevant acts and regulations in force in NCT of Delhi. The contractor shall also arrange to obtain the necessary license for running the canteen, if required by the civic authorities. The College, in no case, shall be responsible for this.

The said premises of the Canteen will not be used by the Contractor for residential purpose.


20/01/15

5. The College shall provide the necessary furniture such as tables and chairs. The Contractor shall be responsible for its maintenance, loss or damage, if any. However, for big parties or functions or otherwise, the contractor shall arrange necessary furniture as and when required. He/ she shall also be responsible for any loss or damage to the College property movable or immovable in his possession.

The Contractor will be required provide equipments in the canteen as may be agreed upon at the time of award of the canteen contract.

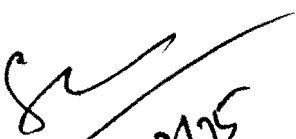
6. The articles of refreshment etc. to be served in the canteen shall be of good quality and the preparation shall be made by him under hygienic condition with in the kitchen provided in the canteen. The rates of the articles as may be approved by the Canteen Committee will be displayed by the Contractor at a prominent place in the Canteen. Under no circumstances, the Contractor shall increase the rate of any article without prior permission of the Principal. The Principal and the member of the Canteen Committee shall visit the Canteen from time to time to check the preparation and arrangements etc.
7. The Contractor shall keep a complaint book which shall be made available by the contractor to any person who desire to record any complaint and which shall be opened to inspection by the Principal and the members of the Canteen Committee,
8. The Contractor shall employ requisite waiters for service in the College Canteen, Staff Room, Office and the Library. He / she shall be responsible for good conduct and behavior of the persons employed and working in the canteen. He / she shall provide proper uniforms to them. The Contractor will supply a list of such employees to the College with their local and permanent address for a record.
9. The Contractor shall be personally responsible for any loss, damage or theft etc. occurring in the canteen premises to any of the College property.
10. The contractor shall also run a canteen during vacation(s).



11. The contract shall be terminable on one month notice on either side. The Principal will have the right to revoke the contract without notice on grounds of gross misconduct, negligence or breach of contract.
12. The contractor shall not sublet the canteen contract to any other person (s).
13. The Principal shall have the right to impose fine in case of grave irregularities to the extent deemed fit and proper which shall be recoverable from the security amount, if not paid otherwise.
14. The canteen shall be on self-service basis for the students during the rush time.
15. At the time of expiry or repudiation of the contract, as the case may be, the contractor shall be liable to hand over the entire furniture and fixture and other belongings supplied by the College, in the same conditions as they were at the time of this contract.
16. In case of any dispute the matter shall be referred for arbitration to the Treasurer or any other member nominated by the Governing Body, whose decision shall be final and binding on both the parties.
17. The Contractor shall be required to submit the following certificates:
 - (i) Experience Certificate, if any
 - (ii) Reference of working experience for confirmation of performance.

The Principal reserves the right to accept or reject any one's Quotations without assigning the reason thereof.

We have read the above terms and conditions of the contract and under to abide by all the above terms and conditions in case of award of the contract for running the College Canteen to me.


24/8/15

SIGNATURE _____
NAME IN FULL _____
ADDRESS _____
TELEPHONE NO. _____
MOBILE NO. _____