



Satyawati College

(University of Delhi)

ASHOK VIHAR, PHASE-III, DELHI-110052

PHONE : 27219570, 27240406

EXPRESSION OF INTEREST

Satyawati College invites Expression of Interest (EoI) from experienced contractors for repair/servicing of already installed Air-conditioning plant/Acsin (a) auditorium having a seating capacity of 700 students and (b) seminar room having a seating capacity of 100 students. Experienced contractors who have executed projects of similar type and who meet the pre-qualification may furnish their EoI with all the necessary documents in a sealed cover along with the covering letter duly signed by an authorized signatory and a non refundable processing fee of Rs. 1,000/- (rupees one thousand only) in the form of a demand draft only drawn in favour of Principal, Satyawati College payable at Delhi on or before 3rd November, 2014 by 16:00 hours at the following address: -

Principal,
Satyawati College
Ashok Vihar Phase-III
Delhi - 110052


OSD/PRINCIPAL

DESCRIPTION OF AUDITORIUM AND SEMINAR ROOM

The College auditorium having seating capacity of 700 students hosts various cultural events, seminars, conferences etc. The auditorium is fully air-conditioned. The Seminar Room has a seating capacity of 100 students. Window Acs are installed in the Seminar Room.

SCOPE OF WORK

The scope of the work includes but is not limited to the following:

1. Repair of the air conditioning plant/Acsinstalled in the auditorium/seminar room.
2. Replacement of the defective components of the system, if any.
3. Servicing of the above.

CONDITIONS UNDER WHICH THIS EOI IS ISSUED

1. This EoI is not an offer and is issued with no commitment; College reserves the right to withdraw the EoI and change it at any stage. College also reserves the right to disqualify any bidder, should it be so necessary at any stage.
2. College reserves the right to withdraw this EoI if it determines that such action is in the best interest of the college.
3. Pre qualified and Short-listed bidders after pre-bid meeting would be issued enquiry/request for proposal inviting their technical and commercial bids at a later date.
4. Timing and sequence of events resulting from this EoI shall be determined by the college.
5. Each applicant shall submit only one pre-qualification proposal.

ACKNOWLEDGEMENT OF UNDERSTANDING OF TERMS

By submitting a proposal, each bidder shall be deemed to acknowledge that it has carefully read all sections of this EoI and has fully informed itself as to existing conditions and limitations.

EVALUATION OF PRE QUALIFICATION PROPOSAL

The bids will be evaluated for short listing of bidders by considering the documents submitted by them, capability credentials and their understanding of the project.

PRE-QUALIFICATION CRITERIA

1. The bidder should have completed at least two projects of similar nature, out of which one should have been in a Govt. department. Completion report of the project should be submitted.
2. Should have technically qualified team.
3. Only financially sound firms/reputed contractors should apply.
4. The suppliers should have PAN/TAN no. and it should be enclosed with the documents.

SUBMISSION OF PREQUALIFICATION PROPOSAL REQUIREMENTS

The pre qualification proposal should be submitted in a sealed envelope with the following details. Bidders are requested to submit their response for the pre-qualification requirements and credentials in a sealed envelope and superscribed "Response to Pre-Qualification Requirement- For Refrigeration Work in College Auditorium" and addressed to Principal, Satyawati College, Ashok Vihar Phase-III, Delhi – 110052

In Company letterhead

Date: _____

To,
The OSD/Principal
Satyawati College,
Ashok Vihar Phase-III,
Delhi - 110052

Ref: Expression of Interest Notice for Refrigeration Work in Auditorium

Dear Sir,

Having examined the expression of interest (EoI), the receipt of which is hereby duly acknowledged, the undersigned, intend to submit a pre-qualification requirements proposal in response to the Expression of interest (EoI) for selection of contractors for Refrigeration work in Auditorium. We attach here the response as required by the EoI, which constitutes our Primary Contacts for our firm are:-

Name	
Firm Name	
Address	
Phone	
Mobile	
Fax	
E-mail	

We confirm that the information contained in this response or any part thereof, including its exhibits and other documents is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the College in its short-listing process. We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the short listing process, we are liable to be dismissed from the selection process or termination of the contract during the project. We agree for unconditional acceptance of all the terms and conditions set out in the EoI document.

It is hereby confirmed that I/we are entitled to act on behalf of our company/corporation/firm/consortium and empowered to sign this document as such other documents which may be required in this connection

Signature with designation
Common seal

GENERAL DETAIL OF THE FIRM

Name of the organisation	
Nature of Organisation	
Date of Incorporation	
Date of Commencement of Business	
Address of the Registered office	
Other relevant information	
Mandatory supporting documents	
(a) Certificate of incorporation from Registrar of companies (ROC)	
(b) Partnership deed in case of partnership firm	

Auditor certified financial statement for the last three financial years should be enclosed.

GENERAL TERMS AND CONDITIONS

1. The work should be completed within 15 days.
2. Bidder has to maintain good quality of the work, at good pace.
3. The work is on turnkey basis and bidder/firm will provide all methods, manpower, safety arrangements, equipments etc.
4. For inspection of site and any other clarification the bidder can contact Mr. Rajinder Prasad, Mobile no. 9868357159.

OSD/PRINCIPAL