

RADHANI COLLEGE : RAJA GARDEN : NEW DELHI : 11001 5 .
(UNIVERSITY OF DELHI)

RC/RG/5/

Dated: 26.8.2014

NOTICE

Printing of College stationary

Sealed quotations addressed to the Principal , Rajdhani College, Raja Garden, New Delhi-110015 are invited from the reputed firms to print and supply the following items as per details given below:-

<u>S.No.</u>	<u>Name of the item</u>	<u>Quantity</u>
1.	File Cover	1000 pcs.
2.	Teachers Attendance Register	200 pcs.
3.	Students I. Card Form	10 Pad

Important instructions

Quotations must reach the College office by 4.00 P.M. 05.9.2014 .

1. Envelopes should contain the superscription "Quotation for College Stationery".
2. The quotations received after the stipulated date and timing will not be considered.
3. TDS will be deducted as per rules.
4. The delivery of the printing material shall be made at the College without any cartage or extra cost during working hours.
5. For any sample you may get in touch with Sh. R.B. Shukla ,G.O.
6. The Principal, Rajdhani College reserves the right to accept or reject any or all the quotations without assigning reason thereof.

(Dr. Vijay Laxmi Pandit)
Principal

- Copy to :-
1. Bursar/S.O.(Accounts) .
 - ✓ 2. Mr. Manmohan Kaushik for Web-site .
 3. Sh. R.B. Shukla,G.O.

(Dr. Vijay Laxmi Pandit)
Principal