

RAJDHANI COLLEGE:RAJAGARDEN: NEW DELHI:110015.  
(UNIVERSITY OF DELHI)

Tender for running the Canteen situated in the College

Last Date for closing of tender

.....13/08/2019.....

1. Name of the Tenderer
2. Address
3. Phone No.
4. Experience (in years) of Catering indicating the types of institution and people.  
(Certificate/s to be enclosed)
5. Present location of Canteen , if any
6. Specialized fields of Catering , if any
7. GST number , if any
8. If a Co-operative Society , please indicate Regn. No. and date of Regn.
9. Name of your Bankers & Address
10. Any other relevant information including information as to whether he was at any time convicted under the provisions of the prevention of Food Adulteration Act 1954 and if so the details of the same including the natures of offence for which he was convicted and punishment if any in a case under the said Act is pending that fact may also be started .
11. Pan No. if any

Signature of Tenderer

(With Stamp)

(1/5)

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**Terms and Conditions:**

1. The Contract shall be initially for a period of one year from the date of signing of an agreement and shall be extendable to another year on satisfactory performance on the recommendation of the committee .
2. The Canteen Contract shall pay the following charges to the College:

(i) License Fee	Rs. 2,000/- per month
(ii) Electricity Charges	As per actual (Submeter basis)
(iii) Water Charges	Rs. 500/- per month
3. Tender document may be downloaded from the CPPP of the College. The last date for submission of the tender document is ~~17/08/2021~~ upto 03:00 P.M. The contractors are required to go through the Terms and Conditions. The cost of the Tender Document is **Rs. 500/-** (Rupees Five Hundred Only) (Non Refundable) is required to be enclosed in the form of Demand Draft, drawn separately in favor of Principal, Rajdhani College, payable at New Delhi, failing which the Tender will be rejected.
4. Contractor shall have to pay **Rs. 30,000/- (Thirty Thousand only) as Earnest Money / Security Amount** to be paid through Bank Draft, drawn in favor of Principal, Rajdhani College. Without Earnest Money / Security Deposit the tender will not be accepted. Earnest Money / Security Deposit will be refunded on expiry of the contract .
5. The bidder should have minimum three years experience of running the canteen in Govt. institutions, University Deptt. / College, Govt. Hospitals and reputed institutions. The relevant paper in regard of experience should be attached alongwith the tender.
6. The licensee will have to pay the licensee fee, Electricity charges and water charges upto 7<sup>th</sup> of the month otherwise late payment charges @ Rs. 25/ per day, max. Rs. 750/ per month for late payment will be charged.
7. The crockery and the cooking utensils etc. shall always be maintained in good condition and should also be of good quality.
8. All the engaged employees of the licensee will wear proper uniform whether they work in kitchen or provide service and the uniform will be provided by the licensee.
9. The canteen premises will not be used for residential purpose. No worker or person will be allowed to stay / work after 07:00 P.M.. No bathing and washing of cloths etc. will be allowed by the workers.
10. The conduct / character / antecedents and proper bonafide of the workers in the canteen shall be solely responsibility of the Canteen contractor. However, the licensee should provide the necessary details of all its employees to the College.
11. The licensee shall provide the Id-cards to its workers whether they work inside of canteen or provide service.

12. The contractor shall not employ child labour who is less than 18 years of age. The licensee will ensure to fulfill all the statutory norms. It shall be sole responsibility of the contractor if he is served any legal notice or financial damages for infusing the norms.
13. The licensee should maintain punctuality in providing the service at any cost. The licensee will also have to make special arrangement for breakfast / lunch / dinner for the seminars / meetings as and when required.
14. Any employee of the licensee will not be allowed to sell cigarettes, liquor and other related items made of tobacco/ alcoholics etc. in the canteen premises.
15. The licensee will install fire fighting equipment in the kitchen as per Fire Regulation and keep the premises harmless and undetermined against any damage arising on account of fire, theft or negligence on the part of the licensee or his staff to any property or staff such loss or damage shall be made good at the cost of licensee.
16. The licensee shall not carry out any addition or alteration or structural repairs in the said premises.
17. The canteen timing shall from 09:00 AM to 06:00 PM on all working days.
18. After opening the tenders the committee may visit the sites and may check the preparation of cooked items as specified by the tendered in support of working experience.
19. The Contractor shall sign an agreement with the College authorities .
20. The bidders must be registered with Income Tax, G.S.T. and must submit legible attested copies of PAN/ TIN no. and GST no. with Bid document. Bid without these documents will be rejected.
21. The Tenderer must submit last 3 years Income-Tax return.
22. Tenderer must have valid food license issued from the Competent Authority under provisions of Delhi Eating House Registration Regulation/FSSAI
23. In case of breach of any term and condition herein contained , the College authorities shall be at liberty to terminate the contract without assigning any reason and the caterer shall have to vacate the premises allotted to him within the time specified by the college authorities .
24. The College reserve the right to change the items specification at any stage .
25. Staff of canteen will be allowed to stay in the canteen only with authorization and no unauthorized person will be allowed to stay .
26. The Contractor shall be subject to the regulation of Labour Law and Tenderer must have ESI and EPF
27. The canteen contract cannot be terminated by the contractor in the mid of the period of award . If it is done , the Earnest Money / Security amount shall be forfeited .
28. It will be sole responsibility of the contractor to guard the property like fans, furniture, electrical fitting, sanitary fitting and windows & doors etc.

29. The contractor shall be responsible for payment of Sales tax/VAT/Service tax(as the case may be) on eatables to the concerned departments .

30. The College canteen premises should not be used for any other commercial activity by the contractor.

31. The upkeep maintenance & cleanliness of the canteen and around premises will be the responsibility of the contractor .

32. The contractor shall not sub-contract the running of canteen to any other party .

33. The contractor shall maintain adequate hygienic condition in the canteen and also maintain the quality of all the eatable items, which can be checked by the College authorities without any prior notice .

34. Canteen contractor should not make any alteration in the food items without the permission of the College .

35. The Competent Authority on behalf of the Principal, Rajdhani College, Delhi, does not bind himself to accept the lowest or any other tender, and reserve right to reject any and all of the tenders, received without assignment of a reason.

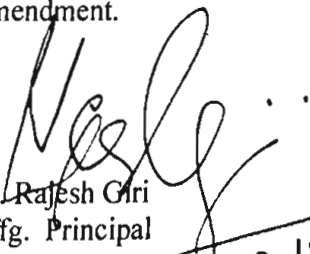
36. Canteen Contractor will be required to use following brands of raw material :-

- i. Fortune Sunflower/Soyabean refined Oil .
- ii. MDH Brand of Spices.
- iii. Rajdhani/Ahar Brand of Atta , Maida, Beson, Sooji
- iv. Sona Brand of Basmati/Sela Rice .
- v. Brooke Bond Taj Mahal Tea .
- vi. Milk , Paneer by Mother Dairy
- vii. Butter by Amul.
- viii. Britannia/Harvest Bread .

Other items Brands subject to approval by the Committee .

37. Any dispute/litigation is subject to Delhi Jurisdiction .

38 Intending tenderers are advised to visit again Rajdhani College website Rajdhani.ac.in regularly till closing date of submission of tender for any corrigendum / addendum / amendment.

  
Dr. Rajesh Giri  
Offg. Principal

22/7/2019

## TENDER ACCEPTANCE LETTER

To be given on Company Letter Head

To,  
The Principal,  
Rajdhani College, University of Delhi,  
Raja Garden, Ring Road,  
New Delhi-110015.

**Subject: Acceptance in respect of Terms & Conditions of Tender Document of**  
“.....”  
**Ref: Tender No. .... Date .....**

Sir,

- i. I / We have downloaded the tender document(s) for the above mentioned ‘Tender / Work’ from the College website.
- ii. I / We hereby certify that I / We have read all the terms and conditions of tender document (including all annexures(s), schedule(s), drawing(s), etc. ) which shall part of the contract and I / We shall abide hereby all terms & conditions contained therein.
- iii. The Corrigendum(s) issued from time to time by your Department / Organization too has also been taken into consideration, while submitting this acceptance letter.
- iv. I / We hereby unconditionally **Accept all the terms and conditions** mentioned in this tender document and corrigendum(s) as applicable.
- v. In case of any provisions of this tender are found violated, then your Department / Organization shall without prejudice to any other right or remedy be at liberty to reject my bid including the forfeiture of earnest money deposit.
- vi. I / We understand that you are not bound to accept the lowest or any bid you may receive.
- vii. I / We certify that comply with the eligibility requirements as per Bid documents.
- viii. **I / We do hereby declare that our firm has not been blacklisted / debarred by any Govt. Department / Public Sector undertaking.**

Seal and Sign of Agency

Name:

Address: