

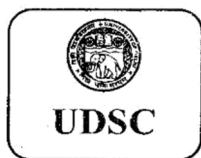
## **ONLINE TENDER DOCUMENT**

### **Storage and Supply of Liquid Nitrogen**



**CENTRAL INSTRUMENTATION FACILITY,  
UNIVERSITY OF DELHI, SOUTH CAMPUS  
Benito Juarez Road, New Delhi - 110021  
Telephone Number: 011-24157192  
EPABX: 011-24111955, Extn.: 7192**

**THIS TENDER DOCUMENT CONTAINS 14 NOS.OF PAGES  
INCLUDING COVER PAGE**



# CENTRAL INSTRUMENTATION FACILITY, UNIVERSITY OF DELHI, SOUTH CAMPUS

Benito Juarez Road, New Delhi 110021

[www.du.ac.in](http://www.du.ac.in) and [www.south.du.ac.in](http://www.south.du.ac.in)

## **NOTICE INVITING TENDER**

### **Online Tender Document**

Online tenders are invited from original manufacturers for '**Hiring storage facility and regular supply of Liquid Nitrogen**' at **Central Instrumentation Facility (CIF), University of Delhi South Campus, New Delhi-110021.**

Separate Technical bids, duly signed by the bidder, and Commercial bids only in the form of BOQ shall be submitted as per details given in the online tender document. Online tender documents are available on University of Delhi website [www.du.ac.in](http://www.du.ac.in) and CPP Portal <https://eprocure.gov.in/epublish/app> per the schedule.

Tenders are liable to be cancelled if any conditions contained in the tender documents are not complied with. Amendment/Corrigendum, if any in the tender document shall appear on the above-mentioned websites.

Interested manufacturers should visit the campus for ascertaining the requirement before submitting their proposal.

### **Information & Instructions for Bidders**

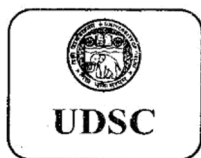
Earnest Money Deposit (EMD)	Rs. 20,000/- (Rupees Twenty Thousand only/-) in form of an Account payee Demand Draft in favour of Director, University of Delhi South Campus, New Delhi, Payable at Delhi.
Date of issue of Tender document	04/07/2019
Bid document Download Start Date & Time	04/07/2019 at 5:00 p.m.
Bid Submission Start Date & Time	05/07/2019 at 9:00 a.m.
Last date and time for submission of tender	19/07/2019 at 05:00 p.m.
Date and time of technical bid opening	20/07/2019 at 10.00 a.m.
Address of communication	Professor-in-charge, Central Instrumentation Facility, Biotech building, 03 <sup>rd</sup> Floor, University of Delhi, South Campus, Benito Juarez Road, New Delhi - 110021.
Contact Official	Prof. Sanjay Kapoor Department of Plant Molecular Biology

	University of Delhi South Campus Benito Juarez Road, Dhaula Kuan New Delhi - 110021. Email: <a href="mailto:kapoors@south.du.ac.in">kapoors@south.du.ac.in</a>
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Tenders are liable to be rejected if any of the conditions contained in online tender document are not complied with. Amendment/corrigendum, if any in the tender document shall appear only on the website of University of Delhi i.e. [www.du.ac.in](http://www.du.ac.in) and Central Public Procurement Portal <https://eprocure.gov.in/epublish/app>.

University of Delhi reserves the right to cancel any or all tenders without assigning any reason thereof.

**Professor-in-charge,  
Central Instrumentation Facility**



**CENTRAL INSTRUMENTATION FACILITY,  
UNIVERSITY OF DELHI, SOUTH CAMPUS**  
Benito Juarez Road, New Delhi 110021

**1. TERMS AND CONDITIONS OF THE TENDER**

**(a) Two-Bid System Tender**

Online Tenders shall be submitted in **2-PARTS: PART-I TECHNICAL BID**, duly signed by the bidder and **PART-II COMMERCIAL BID**, in the manner mentioned below:

**PART-I OF THE TENDER (TECHNICAL BID) must contain the following:**

- Tender Document, each page duly signed by the bidder as token of acceptance.
- Covering letter as per Annexure II.
- Earnest Money deposit as laid down in 1(l).
- All necessary information as are considered essential for full and correct evaluation of offers.
- Company profile as per Annexure III, and detailed list of clients (preferably in Government institutions/ universities) where storage facility has been installed and liquid nitrogen is regularly supplied.
- Write up and documents supporting the eligibility criteria as laid down in Point No 2 (Documents submitted should be listed as Annexure IV)
- The duly completed Technical Bid (Part I), in the Annexure V format **without prices**, to be signed and upload.

**PART-II OF THE TENDER (COMMERCIAL BID) must contain the following:**

- The duly completed Commercial Bid in form of BOQ, (Part II), to be uploaded.

**Bidder must submit to undermentioned address the Earnest Money Deposit (EMD) of 20,000/- (Rupees Twenty Thousand) only in the form of an Account payee Demand Draft in favour of “Director, University of Delhi, South Campus” valid for at least three months from the date of opening of tender failing which the quotation will be rejected.**

Professor-in-charge  
CIF, Biotech Building 3<sup>rd</sup> Floor  
University of Delhi South Campus  
Benito Juarez Road  
New Delhi 110021

- (b) All documentation is required to be in English. Correction / overwriting, if unavoidable, should be signed separately. Tender papers must be signed on all the pages by the tenderer.
- (c) Ambiguity must be avoided in filling tenders. All entries in the tender form must be type written neatly. The quotation must be entered both in figures and in words. All pages of the bid should be numbered with a running serial number and signed with office stamp by the tenderer.
- (d) University of Delhi South Campus reserves the right to reject any or all the tenders, wholly or partly without assigning any reason thereof and shall not be bound to accept the lowest tender.
- (e) The University of Delhi South Campus will not be responsible for non-receipt of tender quotations within the specified date and time due to any reasons including postal delay or holidays.
- (f) Tender once submitted shall not be returned to the tenderer in future.
- (g) The Schedule to tender, Instruction to tenderers and General Terms and Conditions of the Contract should also be returned along with the offer.
- (h) Each page of the tender form, the Instructions to the tenderers must be stamped and signed by the person authorized by the tenderer. Full address of the tenderer must be mentioned on the tender forms, failing which the tender may not be considered.
- (i) In case a successful tenderer (on whom purchase order would be placed) fails to initiate the job within specified time schedule, the University of Delhi South Campus will forfeit the earnest money.
- (j) The earnest money for the successful tenderer shall be returned after successful initiation of the job.
- (k) Unsuccessful tenderer will be refunded earnest money without interest, on application to University of Delhi South Campus within 3 months from the tender awarding date.
- (l) The successful bidder shall furnish a Bank Guarantee equivalent to Rs.50,000/- (Rs. Fifty thousand only) in favour of the Director, University of Delhi, South Campus. The bank Guarantee shall remain valid for the tenure of operations of the successful bidder. This will be forfeited in case of non-compliance of the terms and conditions.

## **2. ELIGIBILITY CRITERIA**

- (a) The bidder should
  - i. be the original manufacturer of liquid nitrogen and the storage tanks to be hired.
  - ii. have the proven capability to supply liquid nitrogen within 24 hours of making a request.
  - iii. have at least two (2) liquid nitrogen manufacturing units in North India with at least one in the range of 60-80 km from the University of Delhi South Campus.

- iv. have proven track record in installation of tanks and supply of liquid nitrogen.
- (b) Documents attached to support the eligibility of the company should be listed as Annexure IV.

### **3. PAYMENT TERMS**

- (a) Payment will be made to the agency each month against bill submitted in duplicate for hiring of tank and purchase of liquid nitrogen
- (b) One time payment for consultancy and obtaining PESO license will be paid after completion of the job.
- (c) NO ADVANCE PAYMENTS WILL BE MADE UNDER ANY CIRCUMSTANCES.

### **4. SELECTION PROCESS**

- (a) A committee specially constituted for the purpose would evaluate the eligibility of tenderers as supported by documentation.
- (b) The Technical evaluation of the bids will be conducted by the Committee at a date, time and venue to be intimated subsequently. The bidders must make a presentation on their bids highlighting their experience and strategy to fulfill scope of the work as given in Annexure I. Evaluation will be based on the presentation and submitted documents. The recommendations of the Technical Committee will be final, which may recommend opening of the price bid based on technical bid evaluation.
- (c) The price bid of only the qualified tenderers will be opened after technical evaluation.

### **4. VALIDITY OF OFFER**

Tenders submitted by tenderers shall remain valid for a minimum period of 3 (three) months from the date of opening of tenders. The tenderers shall not be entitled during the said period of three months, without consent in writing from University of Delhi South Campus, to revoke or cancel their tenders or to change the tenders given or any term thereof. In case of tenderers revoking or cancelling their tenders or varying any terms in regard thereof without consent of University of Delhi South Campus in writing, the earnest money deposited by them with their offers, will be forfeited.

### **5. IMPORTANT DOCUMENTS TO BE SUBMITTED**

In addition to the filled in tender form, tenderers are to provide the following enclosures:

- (a) Documents in support of Company Profile.
- (b) Documents for establishing eligibility.
- (c) Job Execution Plan: **A detailed outline of implementation of the job whose scope is detailed in Annexure I is to be submitted.**

**6. INCOME TAX CLEARANCE CERTIFICATE**

Copy of the latest IT Clearance Certificate in the proforma prescribed by the Govt. Of India should accompany the tender. The IT Clearance Certificate should be in the name of the firm quoting for the work.

**7. SALES TAX CLEARANCE CERTIFICATE**

Tenderer must submit copies of Sales Tax registration and clearance certificates.

**8. ACQUAINTANCE WITH SITE**

While quoting their rates, terms and conditions Tenderers should note that the work is to be executed at the existing site. Any required changes has to be informed in advance.

**9. COMPLETENESS OF JOB**

The tenderer shall be fully responsible for the successful installation meeting the requirements of Petroleum and Explosives Safety Organization (PESO). Omission of any item(s) / services in this document shall not be sufficient reason for non-performance of the system. The tenderer should therefore specify, justify and quote for any additional items / services, which they feel, are essential for the functioning of the system.

**12. RESOLUTION OF DISPUTES**

University of Delhi, South Campus and the vendor shall make every effort to resolve amicably, by direct informal negotiations, any disagreement or dispute arising between them under or in connection with the services provided. If after thirty days from the commencement of such informal negotiations, University of Delhi, South Campus and the Vendor have been unable to resolve amicably a contract dispute, either party may require that the dispute be referred for resolution by formal arbitration. The Director, University of Delhi, South Campus shall appoint a sole Arbitrator of the dispute who will not be related to the contract and whose decision shall be final and binding.

**23. JURISDICTION**

All questions, disputes and / or differences arising under and out of, or in connection with the contract if concluded, shall be referred to the relevant Courts of Delhi.



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**Annexure – I**

**Scope of the work and technical specifications**

The tender is invited for:

1. Supply of liquid nitrogen to University of Delhi South Campus (UDSC). The requirement is approximately 2500 to 3000 litres per month supplied in 2 to 3 installments.
2. Hiring of a 1000 litre Cryogenic tank certified by Petroleum and Explosives Safety Organization (PESO) including its installation to be housed at UDSC for storage of liquid nitrogen. The installation should include all necessary items **for safe refilling of tanks and dispensing liquid nitrogen as per PESO guidelines.**
3. Consultancy and developing/modifying (inclusive of any construction) of the storage area (site will be provided by UDSC) to make it PESO compliant.
4. Obtaining a five-year license for the installation of the tanks, storage and supply of liquid nitrogen at UDSC, from PESO.
5. The offer for hiring of the tank and supply of liquid nitrogen should be for a period of 3 years.
6. The tenderer may visit the site to ensure that the proposal covers all requirements to meet the standards of PESO and maintain safe storage and dispersal of liquid nitrogen.





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**Annexure - II**

(Letter to the University on the Vendor's letterhead)

To,  
Professor-in-charge,  
Central Instrumentation Facility,  
Biotech Building, 03<sup>rd</sup> Floor,  
University of Delhi, South Campus,  
New Delhi 110021.

Dear Sir,

**Sub: Your tender for hiring storage facility and regular supply of Liquid Nitrogen**

With reference to the above tender, having examined and understood the instructions, terms and conditions forming part of the tender, we hereby enclose our offer for the above as detailed in your above referred tender.

We undertake that we have never been black listed by any agency.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in your above referred letter and enclosures. We also understand that the University is not bound to accept the offer either in part or in full and that the University has a right to reject the offer in full or in part without assigning any reasons whatsoever.

We enclose the requisite Earnest Money Deposit of Rs.20, 000/- (Rupees Twenty Thousand only) in the form of A/c Payee Demand Draft in favour of "Director, University of Delhi, South Campus" drawn on Bank \_\_\_\_\_, DD No. \_\_\_\_\_, Dtd., \_\_\_\_\_.

Yours faithfully,

Authorized Signatories  
(Name and Designation, seal of the company),  
Date:



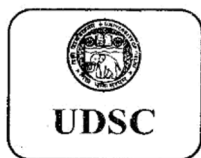
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**Two Bid System Tender**

**BID SUBMISSION:**

1. **Technical Bid:** Technical Bid (with one scanned and signed copy) shall comprise of document as per Annexure-I, Annexure-II, Annexure-III, Annexure-IV & Annexure-V. It should be accompanied by scanned copies of other documents mentioned.
2. **Technical Compliance Statement:** The quote should include a compliance statement vis-à-vis specifications in “tabular form” clearly stating the compliance and giving justification, if any supported by technical literature. This statement must be signed, with the company seal, by the participating firm for its authenticity and acceptance that any incorrect or ambiguous information found submitted will result in disqualification of the tender without any further communication.
3. **Financial Bid:** Schedule of price bid in the form of BoQ\_OCIF.xls The Financial Bid format is provided as BoQ\_OCIF.xls along with this tender document at <https://eprocure.gov.in/eprocure/app>. Bidders are advised to download this BOQ\_OCIF.xls as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with University of Delhi. **(No need to upload Annexure-VI, it should be upload in the form of BoQ in xls format.)**
4. **Opening of Bid and Evaluation:** Bids shall be evaluated on the basis of technical specifications and rates quoted. Those who do not qualify technically shall not be considered.



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**Annexure - III**

**Company Profile**

Details filled in this form must be accompanied by sufficient documentary evidence, in order to verify the correctness of the information.

S. No.	Item	Details
1.	Name of Company	
2.	Name of Owner(s)/Partner(s)	
3.	Correspondence Address	
4.	Telephone and Fax numbers	
5.	Mobile Number	
6.	URL	
7.	Email	
8.	Year of commencement of Business (Please Enclosed Registration Certificate of Firm)	
9.	Name and Designation of the person authorized to make commitments to the University	
10.	Contact details of the person authorized to make commitments to the University	
11.	PAN No.	
12.	Goods & Service Tax Registration Number	
13.	Address of offices in Delhi/NCR, if any	
14.	Cumulative Turn over for last 3 Years	

Signature:

(Name and Designation)

(Authorized Signatory)

Date:



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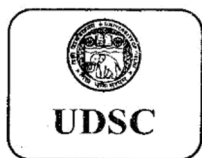
**Annexure - IV**

**Eligibility Criteria**

**Enlist the documents submitted to support the eligibility criteria**

<b>S. No.</b>	<b>Document Submitted</b>	<b>Remarks</b>

**Note:** Detailed list of installation of the offered system in recognized Indian Institutions must be provided along with the contact details.



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**Annexure - V**

**TECHNICAL SPECIFICATIONS**

The tenderer should elaborately describe details of how (with timelines) the scope of work as outlined in Annexure – I will be completed.



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**Annexure - VI**

**COMMERCIAL BID**

**(Should be uploaded in the form of BoQ in xls format.)**

The commercial bid should mention:

1. One time cost of installation of the tank and other peripherals to meet the requirements of PESO and for safe storage and dispensation of 1000 liters of liquid nitrogen:
2. The cost of hiring of the 1000 litre PESO certified cryogenic tank in year wise manner including its complete maintenance:
  - i. Year 1:
  - ii. Year 2:
  - iii. Year 3:
3. Cost of liquid nitrogen to be filled in the cryogenic tank in a year wise manner:
  - i. Year 1:
  - ii. Year 2:
  - iii. Year 3:
4. Cost of consultancy and obtaining five-year license from PESO for liquid nitrogen storage and dispensing facility.
5. Costs for modifications of the available site for developing a fully functional PESO compliant storage and dispensing facility.
6. Taxes as required to be paid.