



# दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स Delhi College of Arts & Commerce

(दिल्ली विश्वविद्यालय)  
(University of Delhi)

नेताजी नगर, नई दिल्ली-११००२३

Netaji Nagar, New Delhi-110 023

दूरभाष/ Tel.: 011-24109821, 26116333

फैक्स/ Fax: 011-26882923

ई-मेल/ E-mail: principaldcac@gmail.com

URL : http://dcac.du.ac.in

संदर्भ सं./Ref. No. DCAC/2019/58

दिनांक/ Date April 12, 2019

## TENDER NOTICE

The College intends to invite sealed tender for printing and supply of College Magazine-2018-2019

S.No	DESCRIPTION OF MATERIAL	QUANTITY
1	Printing and supply of College Magazine consisting maximum 100 pages (84 Normal and 16 colored pages, cover pages extra	2000 Nos.

While quoting the rates, vendors are required to comply with the following and quote the rates accordingly:

1. Vendors are requested to inspect the sample of College Magazine in office on any Working days from 10.00 a.m to 4.00 p.m.
2. The number of coloured and black & white page (s) may be increased or decreased.
3. Cost of extra pages to be separately mentioned for black & white and colour pages.
4. Please note that cost of GST/TAX, if any, must be included in the cost.
5. Mentioning of TIN/TAN/PAN No. as applicable must be quoted as per Government Policy.
6. An earnest money of Rs. 5000/- will have to be deposited with the College by the Printer after the approval of the tender/quotations and before the issue of supply order, which will be refunded after the completion of satisfactory work.
7. The successful vendor must have to get approved the sample of College Magazine before final printing of the same. The final blue-print will be provided to College in Soft copy as well.
8. If at any stage, it is found that the material used to print the College Magazine of the final product is not according to the sample shown to you or as per the direction of the Magazine Committee/the Principal may impose a fine on the firm and /or payment may be withhold fully or partly and/or order may be treated as cancelled. The decision of the Principal/Magazine Committee in this regard shall be binding on the firm, depending upon the circumstances.
9. The Principal reserves the right to reject some or all the quotation, without assigning any reason thereof.

The quotation duly sealed and super scribed, "Quotation for College Magazine must reach in the College on or before 3<sup>rd</sup> May, 2019 upto 4.00 p.m by Speed Post/Courier only.

(Dr. K.L. Dhingra)  
Convenor,  
Magazine Committee

(Dr. Rajiv Chopra)  
OSD-Principal