

**Department of Biochemistry
University of Delhi South Campus
Benito Juarez Road, New Delhi-110021**

Quotation invitation letter

Ref.No. UDSC/Biochem/2018-19/212

Dated: 26-02-2019

PURCHASE OF WEIGHING BALANCE

Quotations are invited through e-procurement for the following equipment to be submitted online latest by 13th March, 2019 (5.30pm).

Name of the equipment: Weighing Balance

Specifications and Technical Details

ITEM	DESCRIPTION
CAPACITY	200g
READABILITY	0.001g
REPEATABILITY(+/-)	0.002g
LINEARITY(+/-)	0.002g
PAN SIZE(mm)	80 mm
RESPONSE TIME	< 3 sec.
DISPLAY	Backlit LCD Display
CALIBRATION	Single Key with external weights.
UNITS OF MEASURE	gm, ct, lb, oz
APPLICATION MODE	Weighing, Parts Counting
OPERATING TEMPERATURE	15°C to 35°C
HOUSING DIMENSION(WXDXH)	270 x 190 x 265 mm
WEIGH APPROX	4.5kg
POWER SUPPLY	External Adapter, 100-120VAC 150mA, 220-240VAC 100mA, 50/60 Hz
WARRANTY	TWO YEARS OR MORE

Eligibility Criteria

- Bidder should be Manufacturer / Authorized Partner / Reseller of the manufacturer and a Letter of Authorization from manufacturer for the same and specific to the tender should also be enclosed.
- The Bidder shall provide the Registration number of the firm along with the LST/CST/WCT No. and the PAN Number issued by the concerned authorities.
- Separate technical and price bid should be uploaded.
- Technical Bid must contain a Technical Compliance sheet. Technical compliance sheet must have the page number of a published catalogue/technical specification/accessory information/manufacture website as proof for compliance with each technical point. Relevant copies of published catalogue / technical specifications / accessory information / manufacturer website that have been listed as proof should be attached
- The bidder must not be blacklisted by Delhi University. A Certificate or undertaking to this effect must be submitted.

Instructions to Suppliers

Two types of quotations are to be submitted in e-procurement site: Technical and Financial.


Technical Quotations should contain all details of technical specifications of the equipment including manufacture and model details along with commercial terms and conditions, warranty and delivery schedule. The quote should be valid for a minimum of 90 days from the due date. Pictures of the equipment must be included with similar specifications as above with logo or name of the company on them. Authorization certificates from the principal manufacturer, if any, must be provided. Proprietary certificate for any proprietary or patented item must be provided. Unique features may be highlighted along with their applications and advantages over other available accessories. A user list of at least 5 users of the equipment quoted (who have installed and used them successfully for years) with addresses/ e-mail IDs/ Phone number should also be provided.

Financial Quotations should contain price of the equipment, accessories, discount if any, packaging and forwarding charges, air freight and insurance charges, custom duty and clearance as well as transportation charges to the site of delivery/installation.

Payment will be made against successful delivery and after confirmation that the item is intact and functional.

No Commitment to Accept Lowest or Any Tender

- Demonstration of the item or its use will be required, if needed
- Institute reserves the right to order equipment with better quality and suitability over lower price and to accept or reject any or all quotations without assigning reasons thereof.
- University of Delhi shall be under no obligation to accept the lowest or any other offer received in response to this tender notice and shall be entitled to reject any or all offers. University of Delhi will not be obliged to meet and have discussions with any vendor, and or to listen to any representations.
- The supplier should provide quotation or tender through e-procurement site.

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