



श्री वेङ्कटेश्वर कलाशाला

Sri Venkateswara College

(University of Delhi)

NAAC 'A' Accredited, DBT Star Status

Benito Juarez Road, Dhaula Kuan, New Delhi-110021

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NOTICE INVITING QUOTATIONS FOR LAYING FIBRE OPTIC CABLE

Sealed Tenders in 2 bid system(Technical bid and financial bid) are invited for laying Fibre Optic cable at Sri Venkateswara College Hostel,Sri Venkateswara College, Dhaula Kuan, New Delhi – 110 021. The specifications are given below:-

S.No	Specification	Units	Quantity
1	Fibre Cable 6 Core	MTR	335
2	6 port wall mount fibre LIU	NOS	2
3	Fibre Patch Cord	NOS	2
4	HDPE Pipe	MTE	300
7	Service Charge	MTR	325
8	Digging of soft soil and refilling	MTR	135

The Interested Company/Supplier/Agency may submit their Technical & financial bid in separate sealed envelopes super scribed with "Quotations for laying Fibre Optic Cable" and should reach the office of Principal, Sri Venkateswara College, Dhaula Kuan, New Delhi-110021 latest by 8th October 2018, 5:00 p.m..

Nandilal
Warden/Convener

AO
Amel
वीरेंद्र कुमार
प्रशासनिक अधिकारी
श्री वेङ्कटेश्वर कॉलेज
(दिल्ली विश्वविद्यालय)

Shant
Bursar

Shant
Principal

TO BE UPLOADED
ON COLLEGE & DU
WEBSITES

Terms and Conditions

Delivery Place:

Bidder will supply and deliver/install the material at Sri Venkateswara College Hostel, Sri Venkateswara College, Dhaula Kuan, New Delhi – 110 021.

Qualification and conditions:

- a) Bidder should have experience of minimum 2 years of supplying/installation of such items and will have to furnish details of previous supplies/installation work done.
- b) Bidder shall provide all relevant documents and records such as Income Tax Return/ PAN/ Agencies/ VAT certificate and any other taxes (whichever applicable).

Bid Price:

- a) The contract shall be for a period of six months.
- b) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subjected to adjustment of any account.
- c) All duties, Taxes, and other levies including the transportation expenses are payable by the supplier/agencies/company under the contract or work order and shall include in total price mentioned separately.
- d) Each bidder shall submit only one quotation in the format supplied. Bidder submitting more than one quotation for the same package will not be entertained. All the columns are requisite information's must be filled in the supplied format.

Submission of Quotations /Bid:

- a) Each bidder should submit sealed quotations in two separate parts i.e. Technical (Part -1) and Financial (Part -2) in separate envelopes.
- b) The following documents will form the technical part of the bid (Self-attested photocopy of each to be compulsorily enclosed)

1. Establishment Registration certificate.
 2. Current Return of Income tax.
 3. Commercial Tax Clearance Certificate.
 4. Certification of authorization of the company.
 5. Details of work experience.
- c) The financial Bid (Part-2) of the bid shall consist of only Rate/Price in Performa supplied on the letter pad of the company's firm. All the columns and requisite information must be filled in the prescribed format. Bidder must provide the quote item wise.
- d) Award of contract/ work order on the basis of lowest evaluated price for which the bidder must quote the rate per item.

Validity Quotation:

Quotation shall remain valid for a period only for 180 days after the deadline date specified for submission.

Evaluation of Quotations:

The purchaser will evaluate and compare quotations determined to be substantially responsive i.e.:

- a) Are properly signed and
- b) Confirm to terms, conditions, specifications and qualifications conditions.

Award of Contract:

The purchaser will award the contract/ work order to the bidder whose quotations has been determined to be substantially responsive and who has offered the lowest evaluated quoted price.

- a) Not with-standing the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract without any notice whatsoever.
- b) The bidder whose bid is accepted will be notified of the award of contract by the purchaser. The terms of the accepted offer shall be incorporated in supply

order. The validity period may be extended by the purchaser by another 15 day in exceptional cases only with prior permission with the purchaser.

- c) The successful bidder shall be required to submit performance security in the form of 5 % bank guarantee of the work order in the name of Principal, Sri Venkateswara College for a period of one year or warranty period whichever is later.

Other Terms and Conditions:

- a) Sri Venkateswara college reserves the right to Preponed/Postpone/Cancel the bid, the bidder will have to abide by the decision.
- b) Payment shall be made after the supply, proper installation and satisfactory testing and submission of bills which will be subject to satisfactory supply/installation (certificate by the committee constituted for the purpose). Person in charge of the purchase/installation will certify the quality and quantity of the items supplied/ work done as per specifications and recommend accordingly the extent of payment.
- c) No preference will be given to any bidder of class of bidders, either for the price or for other terms and conditions.
- d) Quotation may be submitted on printed letter head of the bidder in the prescribed format supplied.
- e) Successful bidder will have to enter into agreement with Sri Venkateswara College for timely execution of the purchase order.
- f) No payment will be made for any damage of goods supplied.
- g) Liquidated damages provisions for damages shall be included in conditions of the contract when delays in delivery of goods, completion of work or failure of the goods or works to meet performance requirements would result in extra cost or loss of revenue or loss of other benefits to the implementing agency.

SRI VENKATESWARA COLLEGE

Performa for Technical Bid (Part 1)

S.No.	Particulars	To be filled by the tenderer
1.	Name of the agency	
2.	Date of establishment of the agency	
3.	Detailed office address of the agency with office Telephone number, and mobile number and name of the contact person	
4.	Whether the firm is registered under company act, partnership or proprietorship.(copies to be enclosed)	
5.	PAN/TAN Number copy enclosed.	
6.	Sales tax / VAT Registration Number (Copy to be enclosed).	
7.	Attested copy of return of last month/quarter as the case may be submitted.	
8.	Attested copies of IT returns of last three years.	
9.	Whether firm is blacklisted by any government department or any criminal case is registered against the firm or its owners/partners anywhere in India.	
10.	Experience in dealing with Govt. Departments attaches copies of supply orders placed on the agency.	
11.	Whether bid document of all pages of the terms and conditions duly signed, in token of acceptance of the same is attached.	
12.	Whether agency profile is attached?	

Place:
Date:

Signature of the Bidder
Office Seal

Format of Financial Bid

Part -2

Name of the firm.....

Quotations for laying Fibre Optic Cables

S.No	Specification	Units	Quantity	Unit Price (Rs.)	Total Cost (Rs.)
1	Fibre Cable 6 Core	MTR	335		
2	6 port wall mount fibre LIU	NOS	2		
3	Fibre Patch Cord	NOS	2		
4	HDPE Pipe	MTE	300		
7	Service Charge	MTR	325		
8	Digging of soft soil and refilling	MTR	135		
			Taxes (Rs.)		
			Total (Rs.)		

1. We agree to supply and install the above mentioned items in accordance with technical specification for a total contract price of (in word Rupees.....)Including taxes, transportation etc. within five days of the issue of supply order.
2. We also confirm that the normal commercial warrantee/guarantee shall apply to the supplied/installed items.
3. We also agree and abide with the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name:

Designation:

Address:

Contact No:

Date:

Terms and Conditions

1. The items quoted should be as per description, the company should include complete installation to the desired location as per the college requirements apart from standard installation given by the Company.
2. The bidding Company should have at least 2 years of experience and should have experience of serving Delhi Government Offices, Central Government Offices and/or Private Sectors.
3. The bidding Company may herewith enclose their company profile, PAN Card copy, previous work order copy with the Technical bid.
4. The rates in the quotation provided should be valid upto 6 months from the date of submission.
5. At any point college will not make any payment to the vendor or the Company before delivery under any circumstances.
6. The rates should be under GST rates, where the bidding Company fill up the rates under the given format.
7. The Items should be supplied to the college within 2-3 working days once you are given the work order.

Signature of the Bidding Company with Seal