



School of Open Learning

(Campus of Open Learning)

University of Delhi

27667600, 27667645, 27661666

No. SOL/Gen./2018/_____

Dated: _____

Notice

Tender for running the canteen at School of Open Learning

E-tenders are invited for running the canteen at School of Open Learning North Campus under two bid system (Technical and Financial). All details regarding of tender are available on www.du.ac.in, <https://eprocure.gov.in/eprocure/app> and www.sol.ac.in. Manual bids shall not be accepted. For submission of E-bids, bidders are required to get themselves registered with <http://eprocure.gov.in/eprocure/app>. EMD should be in the form of Demand Draft in favour of 'Executive Director, School of Open Learning, University of Delhi'. Bidders, however, have to upload scanned copy of EMD along with their other document.

The bid document download and submission start date is **14/09/2018**. The bid submission end date is **05/10/2018**. The technical bid will be opened on **08/10/18**.

Asstt. Registrar (General)

**SCHOOL OF OPEN LEARNING
(CAMPUS OF OPEN LEARNING)
UNIVERSITY OF DELHI
DELHI – 110007**



TENDER DOCUMENT

**Sub: Tender for Running Canteen in the premises of School of Open Learning
(North Campus), 5 cavalry Lane**

Bid document download start date	14/09/2018 from 5.00 p.m. .
Bid Submission Start Date	14/09/2018 from 5.00 p.m.
Bid Submission End Date	05/10/2018 up to 3.00 p.m.
Bid Opening Date	08/10/2018 at 3.00 p.m.

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SECTION- I

**SCHOOL OF OPEN LEARNING
UNIVERSITY OF DELHI
General Section**

Room No: 206, 2nd Floor, SOL.
University of Delhi,
Delhi-110007
Tel- 011-27008349/50
Email: generalsection1234@gmail.com.

E- TENDER NOTICE

Executive Director (ED), School of Open Learning, University of Delhi invites tender under **Two Bids System (Technical and Financial)** for Running Canteen in the premises of School of Open Learning (North Campus), 5 cavalry Lane, Delhi – 7

Item	Details / Date
EMD	Rs.50,000/-
Bid Document Download Starts Date	14/09/2018 from 5.00 p.m.
Bid Submission Start Date	.14/09/2018 from 5.00 p.m.
Bid Submission End Date	05/10/2018 up to 3.00 p.m..
Bid Opening Date	08/10/2018 at 3.00 p.m.

Notes:

- (i) All details regarding the subject tender are available on our websites www.sol.ac.in, www.du.ac.in and <https://eprocure.gov.in/eprocure/app>. Bidders are therefore, requested to visit our websites regularly to keep themselves updated.
- (ii) **Manual bids shall not be accepted.**
- (iii) For submission of E-Bids, bidders are required to get themselves registered with <http://eprocure.gov.in/eprocure/app>.
- (iv) EMD should be in the form of Account Payee DD in favour of Executive Director, SOL, University of Delhi valid for 30 days beyond the bid validity period & should reach the Asstt. Registrar General, **Room No: 206, 2nd Floor, School of Open Learning, University of Delhi, Delhi-110007, on or before the last date and time of bid submission, failing which offer will be liable for rejection.** Bidders, however have to upload scanned copy of EMD along with their other document. Bidders may also contact toll free No. 18002337315 of Central Public Procurement Portal for obtaining guidance to fill online tender.

ASSISTANT REGISTRAR (GENERAL)

SECTION II

GENERAL TERMS AND CONDITIONS

A. GENERAL

2.1 General Terms of Bidding

- a) The bid should be submitted in the format exactly as per Appendix A-1 and Appendix A-2. The amount should be indicated in words and figures clearly in Appendix A-2.
- b) Bidders shall bear all costs associated with the preparation and submission of bid. SOL shall not in any case be responsible or liable for these costs

2.2 Eligible Tenderers

1. The bidder should be in the field of running the Canteen for the last 3 years in Central Government/ State Government/Departments/ PSUs/ Autonomous Bodies/ Colleges, Government hospitals.
2. Experience certificate and performance certificate for the last three years 2014-15, 2015-16 & 2016-17 should be uploaded.
3. The bidder 'average annual turnover from running the Canteen during last three i.e 2014-15, 2015-16 & 2016-17 should not be less than Rs. 2 lakh.
 - 3 The bidder should be located in Delhi / NCR.
 - 4 The bidder should have PAN, GST No.
 - 5 The bidder should not have been black listed by Government Department / PSUs / Autonomous Bodies.

2.3 Verification and disqualification

- a) SOL reserves the right to verify all statements, information and documents submitted by the bidder.
- b) SOL reserves the right to reject any bid and appropriate EMD if, at any time, a material misrepresentation is made or uncovered

2.4 Clarification

A prospective bidder requiring any clarification on the Tender Document may notify the SOL in writing to mailing address indicated below. Such requests for clarifications should be sent not later than ten days prior to original or extended deadline for submission of the bids. Explanation of the query but without identifying the source of the inquiry will be uploaded on to CPP

Portal <http://eprocure.gov.in/eprocure/app> for the benefit of all the prospective bidders five days prior to original or extended deadline for submission of Bids.

Mailing Address:

Attention: Assistant Registrar (General)
Room No. 206, School of Open Learning
5-Cavalry Lane, University of Delhi, Delhi-110007

2.5 Amendment of Tender Document

At any time prior to the deadline for submission of bids, the SOL may for any reason, whether at its own initiative or in response to a clarification requested by the prospective bidder, modify the bidding documents by amendment. The amendment will be uploaded on CPP Portal <http://eprocure.gov.in/eprocure/app> for the benefit of all the prospective bidders.

PREPARATION AND SUBMISSION OF BIDS

2.6 Format and signing of Bids

The bidders shall provide all the information sought under this Tender Document. SOL will evaluate only those bids that are received on-line in the required formats and complete in all respects; and EMD received in hard copy.

2.7 Documents Comprising Technical and Financial Bid

The bidder shall submit the Technical and Financial Bid online through CPP Portal <http://eprocure.gov.in/eprocure/app> comprising of the following documents as appropriate.

2.7.1 TECHNICAL BID-Appendix A-1 digitally signed

- i. Appendix: A-1
- ii Scanned copy of proof of being in **field of maintenance of Biometri Attendance System for the last 3 years.**
- iii Scanned copy of award / Supply order alongwith performance reports during last three years i.e. 2014-15, 2015-16, 2016-17 Government Departments / PSUs and Autonomous Bodies.
- iv Scanned copy of Average Annual Turnover of Rs. 2 lakh duly certified by statutory chartered accountant
- v Scanned copy of PAN CARD.
- vi Scanned copy of GST Registration Certificate.
- vii Scanned copy of declaration of non-blacklisting.
- viii Scanned copy of Tender Acceptance letters.

2.7.2 FINANCIAL BID

Financial bid format is provided with Appendix-A2 along with this tender document at <https://eprocure.gov.in>. The financial bids are to be uploaded in the BOQ in the CPP Portal. **Bidder shall not tamper/modify downloaded price bid template in any manner.** In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited.

- i. The rates shall be quoted in Indian Rupee only.
- ii. In case of any discrepancy/difference in the amounts indicated in figures and words the amount in words will prevail and will be considered.
- iii. The bidder shall upload Appendix-A-2digitally signed

2.8 Bid Due Date

The technical and financial bid shall be submitted on CPP Portal <http://eprocure.gov.in/eprocure/app> on or before **3.00** p.m. **05/10/2018 (“the Bid Due Date”)**

2.9 Online opening of bids

- a) Opening of bids will be done through on-line process.
- b) SOL shall on-line open Technical Bids on /0 /2018 at 11:30 a.m. hrs. IST, in the presence of the authorized representatives of the bidders, who choose to attend.

2.10 Rejection of Bids

- a) Notwithstanding anything contained in this document, the SOL reserves the right to reject any bid and to annul the Bidding Process and reject all bids at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reason therefore. In the event that the SOL rejects or annuls all the bids, it may, in its discretion, invite all eligible bidders to submit fresh bids hereunder.
- b) The SOL reserves the right not to proceed with the bidding process at any time, without notice or liability, and to reject any Bid without assigning any reasons.

2.11 Validity of Bids

The BIDs shall be valid for a period of not less than 120 (One hundred twenty days from the Bid Due Date. The validity of Bids may be extended by mutual consent of the respective bidders and the SOL.

2.12 Confidentiality

Information relating to the examination, clarification, evaluation and recommendation for the bidders shall not be disclosed to any person who is not officially concerned with the process or is not a

retained professional advisor advising the SOL in relation to, or matters arising out of, or concerning the bidding process.

2.13 Correspondence with the bidder

SOL shall not entertain any correspondence with any bidder in relation to acceptance or rejection of any bid.

B. EARNEST MONEY DEPOSIT

2.14 Earnest Money Deposit (EMD)

- a) The bidders shall submit an EMD of Rs. 50,000 (Fifty Thousand) in the form of account payee demand draft /Banker's cheque from any nationalized bank or scheduled commercial bank, in favour of Executive Director, School of Open Learning, University of Delhi valid for 30 days beyond final bid validity period.
- b) The tender with no EMD shall be summarily rejected.
- c) In case of unsuccessful bidder, the EMD will be refunded without interest.

C. EVALUATION OF BIDS

2.15 2.16 Tests of responsiveness

- a) SOL shall determine whether each Technical Bid is responsive to the requirements of this document on the basis of technical information furnished by the bidders in Section IV. A Technical Bid shall be considered responsive only if :
 - i. Bid is received online as per the format at Appendix A.
 - ii. It is accompanied by EMD.
 - iii. It is not non-responsive in terms of this document
- b) SOL shall depute its Evaluation Committee to inspect the site(s) where the bidder is running the canteen for first hand information regarding the quality of food and services being provided by the bidders as below:

S.No.	Attribute	Score
1.	Hygiene	15
2.	Cleanliness	20
3.	Storage facility	15
4.	Quality of raw material used	25
5.	Output of product	25

2.16 Opening and evaluation of Financial Bids

- a) SOL shall online open the Financial Bids on the due date and time of Technically Qualified Bidders scoring 75 out of 100 in the presence of their authorized representative who may choose to

attend. SOL shall consider the sum of total of rates to determine L-1.

- b) SOL reserves the right to reject any BID which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by the SOL in respect of such BID.

2.17 Award of Contract

- a) The issue of work order shall constitute the intention of SOL to enter into contract with the successful bidder.
- b) The successful bidder shall within 07 days of issue of offer of acceptance, give his /her acceptance in writing and sign the contract with Sol.
- c) The contract shall be valid for two years.

2.18 Sub-letting of work

The contractor will not sublet contract to any other party.

2.19 Inspection of Work

Evaluation Committee SOL will have a right to inspect the Hygiene, Cleanliness and quality of raw material and preparation.

2.20 Other terms and conditions

2.20.1. The licensee shall be responsible for the maintenance of Canteen in an absolute clean and hygienic condition at all times and will be responsible for any/all the challans etc. imposed by the MCD or the Delhi Admn. or other civic body.

2.20.2 The licensee will obtain a certificate / licence from the MCD/ Delhi Govt./ Delhi Police for running the canteen on behalf of SOL.

2.20.3. The licensee shall have no right on the open space adjoining the Canteen.

2.20.4. The licensee shall be deemed to be in the exclusive occupation of the licensed premises and the licensor will have the right to enter upon the premises at any time during working hours to inspect the canteen premises.

2.20.5. The quality of raw material/ vegetables to be used by the contractor should be of good quality and fresh.

2.20.6. The quality of food/ services provided will be checked from time to time and if found unsatisfactory the licence may be cancelled at any time by the

licensor without furnishing any notice. The SOL reserves the right to impose a fine, if deemed necessary.

2.20.7. All the engaged employees of licensee will wear proper and neat uniform to be provided by licensee whether they work in kitchen or provide room service.

2.20.8. The canteen premises will not be used for residential purpose. No worker or person will be allowed to stay/work in the night in the canteen. No bathing and washing of cloths etc. will allowed by the workers.

2.20.9. The conduct/ characters/ antecedents and proper bonafide of the workers in the canteen shall be sole responsibility of the canteen contractor. However, the licensee should provide the necessary details of all its employees (permanent, temporary, casual) to the SOL.

2.20.10. The licensee will provide photo I-cards to its each worker which they shall carry with them whether they are inside the canteen or providing room service.

2.20.11. The licensee shall maintain punctuality in providing the room service. The licensee will also have to make special arrangement for breakfast / lunch/ dinner in the seminars and meetings as and when required.

2.20.12. The licensee shall maintain the licenced premises in good condition and shall not cause any damage thereto. If any damage is caused to the premises by the licensee or his workers, the same shall be repaired by the licensee at his own cost either by rectifying the damage or by paying cash compensations as may be determined by the licensor.

2.20.13. The licenced premises shall be used only for running the business of Canteen.

2.20.14. The licensee shall not cause any nuisance, annoyance to the students and staff or store any hazardous goods in the premises.

2.20.15. The licensee shall not use electric heater or any other heavy duty electrical appliances without the permission of the licensor.

2.20.16. The licensee has to arrange water tank at his/her own cost in case of water crisis.

2.20.17. The licensee will install fire fighting equipment in the kitchen as per Fire Regulation and keep the premises harmless and indemnified against any

damage arising on account of fire, theft or negligence on the part of the licensee or his staff to any property or staff. Such loss or damage shall be made good at the cost of the licensee.

2.20.18. Any employee of the licensee will not be allowed to sell cigarettes, liquor and other items made of tobacco etc. in the canteen premises.

2.20.19. The licensee shall not carry out any addition or alteration or structural repairs in the said premises. Only such alterations or additions or repairs which are necessary and are not of permanent nature shall be allowed to be carried out by the licensee with the prior approval/ permission of the licensor.

2.20.20. The canteen timing shall be from 08.30 a.m. to 6.00 p.m. on all working days and from 09.00 a.m. to 04.00 p.m. on Saturdays and Sundays and holidays.

2.20.21. The security/ earnest money, advance rent may be forfeited/ adjusted in case the standard of cleanliness, quality of products and services are not maintained up to mark and in the case of non payment of office dues.

2.20.22. The decision of the licensor/ School Authorities in the matters relating to the Canteen shall be final and binding on the licensee.

2.20.23. The licensor or his authorized representative has the right to visit the kitchen of the canteen at any time so as to inspect the hygienic conditions being observed by the licensee.

2.20.24. The licensee will not be allowed to add any item other than mentioned in the tender document. If licensee desires to add any item in the list, he must have to seek the permission of the SOL including the items and their rates.

2.20.25. Either side can terminate the contract after giving two months notice.

2.20.26. On the expiry of the said term or period of licence or earlier termination thereof, the licensee shall hand over peacefully the vacant possession of the licenced premises to the licensor in the same condition in which the premises was handed over subject to normal wear and tear. The licensee's occupation of the premises after such termination will be deemed to be that of unauthorized occupation and he shall further be liable to pay damages @Rs.10,000/- p.m.

SECTION-III

COMMERCIAL CONDITIONS

2.21 Application

The General Conditions shall apply in contracts made by SOL for procurement of services.

2.22 License Fee and Other charges

i) Successful bidder (Licensee) shall pay SOL three months license fee at the rate of Rs. 5000/ per month as license fee in advance to SOL (Licensor) at the time of taking over the possession. The license fee will returned back along with security money on completion of contract.

ii) The electricity and water charges shall be paid as per actual consumption on the prevailing rates of NDPL and Delhi Jal Board.

2.23 Penalty

The license will have to pay late payment charges @ Rs.10 per day subject to a maximum of Rs. 250/- towards late payment charges of license fee, electricity and water charges.

2.24 Force Majeure

If, at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war of hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, lockouts or act of God (hereinafter referred to as events) provided notice of happenings of any such eventuality is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall be reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such an event come to an end or cease to exist, and the decision of the SOL as to whether the deliveries have been so resumed or not shall be final and conclusive. Further that if the performance in whole or part any obligation under this contract is prevented or delayed by reasons of any such event for a period exceeding 60 days, either party may, at its option, terminate the contract.

2.25 Termination for Default

2.25.1 The SOL may, without prejudice to any other remedy for breach of contract, may send to the Contractor a notice of its intention to terminate the Contract Agreement in whole or in part, if

- i. The Contractor fails to perform any other obligation(s) under the

- Contract Agreement; and
- ii. The, Contractor does not remedy his failure within a period of 15 days (or such longer period as SOL may authorize in writing) after receipt of the default notice from the SOL.
 - iii. In the event the Contractor fails to remedy the defaults within the specified period of 15 days, SOL may terminate the Contract in whole or in part. SOL may get the maintenance done upon such terms and in such manner as it deems appropriate and the Contractor shall be liable to the SOL for twenty percent of the estimated cost of maintenance as Damages.

a. Termination for Insolvency

If the Contractor becomes bankrupt or otherwise insolvent as declared by the competent court, the SOL may terminate the Contract by giving written notice to the Contractor, without any compensation, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the SOL.

b. Set Off

Any sum of money due and payable to the (including Security Deposit refundable to the Contractor) under this Contract may be appropriated by the SOL and set off the same against any claim of the SOL for payment of sum of money arising out to this Contract or under any other contract made by the Contractor with SOL.

c. Arbitration

In the event of any dispute or differences between the Contractor and this office, whether arising during the execution of orders under these terms and conditions or thereafter whether by breach or in manner in regard to:

- i. The construction of the terms and condition of the Contract,
- ii. The respective rights and liabilities of the parties under the Contract, and
- iii. Any matter or thing out of or in connection with these terms and conditions then either party shall give notice to the other of the same and such dispute or difference shall be and hereby referred to the arbitration of such person as the Executive Director, SOL, University of Delhi, may nominate and the decision of such Arbitrator shall be conclusive and binding on the parties hereto. The provisions of Arbitration and Conciliation Act 1996 shall apply.

2.26 Legal Jurisdiction

It is also the condition of this Contract that the court which has jurisdiction over Delhi shall have absolute jurisdiction for adjudicating any difference or disputes arising out of this Contract to the exclusion of all other courts

SECTION – IV

CHECK LIST

This check list is to help bidders to ensure that bids are complete.

S.No	Description	Documents to be uploaded
1	Name of firm	
2	Business address of firm	
3	Tel No. / Mobile No.	
4	The bidder should be in the field of maintenance of running the Canteen for the last 3 years	Scanned copy of proof
5	Earnest Money Deposit (EMD)	Scanned copy of EMD
6	PAN card	Scanned copy of PAN Card
7	GST Registration certificate	Scanned copy
8	Experience certificate and performance certificate for the last three years 2014-15, 2015-16 & 2016-17 should be uploaded.	Scanned copy of Certificates
9	Average Annual Turnover of Rs. 2 lakh duly certified by statutory chartered accountant	Scanned copy
9	Self-declaration regarding non-blacklisting of firm	Scanned copy of Undertaking (Appendix-A – 3)
10	Tender Acceptance Letter	Scanned copy of certificate (Appendix-A – 4)

APPENDIX: A-1
Letter for Technical Bid

(On letter head of the bidder)

To

Dated :

Executive Director,
School of Open Learning
5, Cavalry Lane,
University of Delhi,
Delhi-110007

Sub: Technical Bid to School of Open Learning.

Dear Sir,

With reference to your Tender Document dated, we, having examined the document and understood its contents, hereby submit our Technical Bid for qualification for the aforesaid work. The bid is unconditional and unqualified.

1. We acknowledge that the SCHOOL OF OPEN LEARNING (SOL) will be relying on the information provided in this letter and the documents accompanying it. We certify that all information provided in the letter and in Annexes I is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the letter are true copies of their respective originals.
2. This statement is made for the express purpose of qualifying as a bidder for running the canteen in SOL(North).
3. We shall make available to the SOL any additional information it may find necessary.
4. We acknowledge the right of the SOL to reject our Technical Bid, without assigning any reason.
5. We declare that we have not been directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice for this work.
6. We understand that SOL may cancel the bidding process at any time and that SOL is neither bound to accept any Technical Bid, without incurring any liability to the bidders. We agree and undertake to abide by all the terms and conditions of the Tender Document, including the Conditions of Contract.

In witness thereof, we submit this Technical Bid under and in accordance with the terms of the Tender Document.

Yours faithfully,

Date: (Signature, name and designation of the Authorized Signatory)

Place: Name and seal of the bidder

Details of Applicant

1. (a) Name:
(b) Address:
2. Details of individual(s) who will serve as the point of contact/ communication with the SOL:
(a) Name:
(b) Designation:
(c) Telephone Number:
(d) Mobile Number:
(e) E-Mail Address:
3. Particulars of the Authorized Signatory of the Applicant:
(a) Name:
(b) Designation:
(c) Address:
(d) Phone Number (office) ----- Mobile: -----
(e) E-Mail Address:

APPENDIX: A-2

(On letter head of the bidder)

Letter comprising the Financial Bid

Dated:

To,

The Executive Director,
5, Cavalry Lane,
University of Delhi,
Delhi-110007

Sub: Financial Bid for to School of Open Learning.

Dear Sir,

With reference to your Tender Document dated ----- we, having examined the document and understood its contents, hereby submit our Financial Bid for the aforesaid item. The bid is unconditional and unqualified.

1. I/ We acknowledge that the School of Open Learning (SOL) will be relying on the information provided in the Financial Bid and the documents accompanying it, and we certify that all information provided in the Bid are true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the Bid are true copies of their respective originals.
2. The bid price/rate has been quoted by us after taking into consideration all the terms and conditions stated in the Tender Document and our own estimates of costs.
3. We acknowledge the right of the SOL to reject our Bid without assigning any reason.
4. We shall keep this offer valid for 120 (One hundred twenty) days from the Bid due date.
5. I/ We hereby submit our Bid and offer the rates for different items.

Yours faithfully,

(Signature, name and designation of the Authorized Signatory)

Name & seal of Bidder/Lead Member: -----

Class III DSC ID of Authorized Signatory: -----

Date:

Place:

PERFORMA FOR FINANCIAL BID

S. No	Description	Rate (in Rs.)
1.	Tea (per cup) (150 ml.)	
2.	Tea (dip) (150 ml.)	
3.	Coffee (per cup) (150 ml.)	
4.	Espresso Coffee (150 ml.)	
5.	Soft drinks 200ml./300ml./500ml.	
6.	Butter Toast 2 slice (50 gms.)	
7.	Biscuits (Britania/ Parle/ Priya Gold/ Bourbon)	
8.	Burger (60 gms.)	
9.	Samosa (per pc.) (50 gms.)	
10.	Kachori (per pc.) (50 gms.)	
11.	Bread Pakora (big bread stuff) (70 gms.)	
12.	Vegetable Cutlets (per pc.) (50 gms.)	
13.	Bread Roll (70 gms.)	
14.	Paneer Cutlet (50 gms.)	
15.	Mix Vegetable Pakora (per plate) (100 gms.)	
16.	Paneer Pakora (per pc.) (40 gms.)	
17.	Vegetable petty (50 gms.)	
18.	Paneer petty (50 gms.)	
19.	Aloo Bonda (40 gms.)	
20.	Vegetable Sandwiches Hand Made (2 slice) (60 gms.) (3 slice) (90 gms.)	
21.	Vegetable Sandwiches Ready Made (2 slice) (60 gms.) (3 slice) (90 gms.)	
22.	Sambar Vada (per plate – 2 pcs.) (125 gms.)	
23.	Idli Sambar (per plate – 2 pcs.) (125 gms.)	
24.	Pao – Bhaji (2 pcs.) (40 gms.)	
25.	Vegetables (per plate) (i) Aloo Tamatar (150 gms.)	

	(ii) Aloo Matar (150 gms.) (iii) Kadi (150 gms.) (iv) Vegetable Kofta (150 gms.) (v) Rajmah (150 gms.) (vi) Dal (150gms.) (vii) Seasonal dry Vegetable (150 gms.) (viii) Chana dry (150 gms.)	
26.	Two Bhatura (80 gms) with chholey per plate 2 pcs.	
27.	4 poories (80 gms.) with Alu Vegetable/Chana (100 gms.)	
28.	Gulab Jamun per pc. (40 gms.)	
29.	Masala Dosa (70 gms.) with samber & chutney	
30.	Utttam (100 gms.) with samber & chutney	
31.	Chowmine (full plate) (300 gms.) (half plate) (150 gms.)	
32.	Chilly Potato	
33.	Rice with Chholey / Rajma / Dal (a) Full plate (250 gms.) (b) Half plate (150 gms.)	
34.	Stuff parantha (Aloo/Gobhi/ Muli/etc.) (150 gms.)	
35.	Lunch Thali available between 1 p.m. to 2 p.m. 1 Kadi/ Dal/ Rajma (150 gms.) 1 dry vegetable (100 gms.) Rice (150 gms.) 4 puris/ 4 chapaties (80 gms.) 1 curd/ raita (100 gms.) Pickle/ salad	
36.	Wafers, Choclates, toffees etc. (only branded items)	
37.	Mineral water (One ltr.) Bisleri, Aquafina, Kinley (Half ltr.) Bisleri, aquafina, Kinley	

CONTRACTOR
Signature of Authorized person
With seal of firm

APPENDIX: A-3

The Executive Director
School of Open Learning

5, Cavalry Line
University of Delhi
Delhi – 110007

Sub: Under taking regarding Blacklisting/ Non-Debarment

Sir,

We hereby confirm and declare that we. M/s
is not blacklisted/ Debarred by any govt. Deptt./ Public Sector Undertaking/ Private
Sector or any other agency for which we have executed/ undertaken the works during
the last 3 years.

For

Authorized Signatory with seal

**APPENDIX A-5
CONTRACT AGREEMENT**

Format of the Agreement between SOL and bidder

INDIAN NON JUDICIAL STAMP PAPER

Government of National Capital Territory of Delhi

e-Stamp

CONTRACT AGREEMENT

THIS AGREEMENT made on the ----- day of -----, 2017 between School of Open Learning (SOL), University of Delhi, Delhi-110007 (hereinafter called “**SOL**”) of the one part and (Name of bidder) M/s.----- Address ----- (hereinafter called “**Contractor** ”) of the other part.

1. Whereas SOL has awarded the work of Running the Canteen **in School of Open Learning (North) premises** based on his Technical and Financial Bid and whereas the bidder has accepted award of work by the SOL to the Contractor.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

2. In this agreement words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract referred to.
3. The Contract Agreement consists of the following documents which are the part of Tender Document for **Comprehensive Annual maintenance Contract for CCTV Cameras installed in School of Open Learning (North& South) premises.**

S.No	Description of contents	Section
1	e- Tender Notice	I
2.	General terms and conditions	II
3	Commercial conditions	III
4	Check List	IV
5	Technical Bid	Appendix A-I
6	Financial Bid	Appendix A- 2

7.	Undertaking regarding Blacklisting	Appendix A-3
8.	Tender acceptance letters	Appendix A-4
9.	Form of Agreement	Appendix A5

4. In consideration of the payments to be made by the SOL to the bidder as hereinafter mentioned, the contractor hereby covenants with the SOL to provide the in conformity in all respects with the provisions of the Tender Document including this Contract.
5. GST (Goods and Services Tax) where applicable will be reimbursed if claimed.

Authorized Signatory of the Firm

Executive Director
School of Open Learning,
University of Delhi, Delhi-110007