



NAAC ACCREDITED 'A' GRADE COLLEGE

KC/AO/Purchases/Sports/2018

Dated: 17.9.2018

TENDER FOR SUPPLY OF SPORTS KIT ITEMS FOR STUDENTS

Sealed Tender for supply Shoes, Track Suit, T- Shirt, etc. in the College, is invited from the reputed manufacturers/Suppliers, as per the terms and conditions and specification annexed with the tender form.

The tender form may be obtained from the college on any working day, on or before the last date from 10.00 a.m to 04.00 p.m, by paying Rs. 500/- by the way of Demand Draft made in favour of "Principal, Kalindi College." The tender form may also be downloaded from the website www.kalindi.du.ac.in, and the demand draft be enclosed with the quotation. The quotations received without the DD of Rs. 500/- shall not be entertained.

Name of the Works	Supply of Sports Items
Estimated Cost	Approx. Rs 5 Lakhs
Time Allowed	30 days
Cost of Tender Form	Rs. 500/-
Earnest Money	Rs. 15,000/-
Last Date of Submission the Tender Forms	01.10.2018 up-to 04:00 PM
Date of Opening of Tender Documents	04.10.2018 at 11.00 AM

1. Earnest Money in the form of Demand Draft drawn in favour of the "Principal, Kalindi College" payable at New Delhi, should accompany with the Tender.
2. The tender without earnest money will be rejected.
3. Please see terms and conditions and specifications, before quoting the rate.

PRINCIPAL

TERMS AND CONDITIONS FOR SUPPLY OF SPORTS ITEMS

1. Eligibility criteria

- Vendor must be a registered company in India / Reputed manufacturers / suppliers for supply of sports items.
- Vendor should have an experience of supply of sports items, preferably in the government/educational institution, and should have executed at least one such project. **Documentary evidence to be submitted.**
- Tender form may be obtained from the college on any working day, on or before the last date (1.10.2018) from 10.00 a.m to 04.00 p.m, by paying Rs. 500/- by the way of Demand Draft made in favour of “Principal, Kalindi College.” The tender form may also be downloaded from the website www.kalindi.du.ac.in, and the demand draft of Rs. 500/- be enclosed with the quotation. The quotations received without the DD of Rs. 500/- shall not be entertained.

2. Two Bid System Quotation

- **Separate** Technical Bids with samples (in separate box) and Financial Bids, duly sealed and superscripted ‘**Quotations for Supply of Sports items in Kalindi College - Technical Bids**’ and ‘**Quotations for Supply of Sports items in Kalindi College -Financial Bids**’ shall be submitted as per bid details given. Both the technical and financial bids should then be put into a single envelope superscribing “**Quotation for supply of Sports Items in Kalindi College.**” *The quotation not submitted in the prescribed format, without samples or incomplete is liable for rejection.* Kalindi College is not responsible for non-receipt of quotation within the specified date and time due to any reason including postal delays or holidays.

3. Envelope I (Technical Bid)

The technical bid should be complete in all respects and should contain all information asked for, **except prices with signature on each page.** The Technical bid should include all components asked for. The format for submission of technical offer is as follows:

- Demand Draft of Rs. 500/-
- Index
- Covering letter
- The Company profile with
 1. Name of firm/Agency
 2. Name of the Proprietor/Partner
 3. Postal Address of the firm
 4. Telephone/Fax No. Email ID
 5. PAN / TAN /GST Number (attached photocopy)
- Documentary evidence of clients to whom the sports kit was supplied
- Warranty compliance statement
- Technical Bid with Specifications as asked.
- Earnest money (Rs 15,000/-) (Fifteen Thousand Only) by draft in favour of “The Principal, Kalindi College.”
- Confirmation letter accepting all terms & conditions.
- Deviation statement if any.
- Self attested affidavit on Rs. 10/- stamp paper that the company has not been blacklisted in last 3 years.

4. **Envelope II (Samples)**

Sports items quoted should be of the best quality and only one free, returnable sample of each item quoted be sent/submitted along with the technical bid. **Samples** should be submitted/enclosed, discipline wise, in a non tearable bag/envelope/cover clearly indicating the name of tenderer, number, brand/model of sports kit items on all samples as per proforma at **Annexure–III**.

5. **Envelope III (Financial Bid)**

- The Financial Bid should give all relevant price information as per specification asked, and must be filled in completely, without any errors, erasures or alteration. The Financial Bid should incorporate costs of the individual items/components/materials and then the total cost, in word and figures in **Annexure II**.
- *Please note that the Financial Bid & Technical Bid should not contradict in any case. Any deviation may result in rejection.*

6. **Documentation**

The vendor shall furnish, as part of its tender offer, documents establishing the vendor's eligibility to participate in the tender and its qualifications to perform the Contract. The documentary evidence of the vendor's qualifications to perform the Contract shall be on Kalindi College's satisfaction that the vendor is eligible as per the criteria outlined in the Eligibility Criteria mentioned above.

7. **Delivery Period**

The successful vendor should complete the successful commissioning of the entire process of **Supply of Sports items within 30 days** of receipt of work order, subject to the satisfaction of Kalindi College. ***In case the work is not completed within the prescribed period (30 days), the EMD and the Security Deposit will be forfeited.***

8. **Earnest Money**

Technical offer should be accompanied with the demand draft drawn in favour of "The Principal, Kalindi College" for Rs 15,000/- (Fifteen Thousand Only) towards earnest money. Any offer received without earnest money will summarily be rejected. No interest shall be paid on the EMD.

9. **Security Deposit**

The successful bidder has to submit a Security Deposit valuing 5% of contract value by way of DD in favour of "Principal, Kalindi College" within 01 week of receipt of notification of award. ***The formal contract (work order) will be awarded after receipt of Security Deposit.*** In case the successful bidder doesn't deposit the **Security amount** within the specified time period, the earnest money deposited will be forfeited and no work order shall be issued. The Security Deposit shall be refund to the contractor after 3 months from the date of **Supply of sports items in the College, in order, without interest.**

10. Payment Terms

No advance payment shall be made to the contractor. After successful **Supply of sports items**, the contractor may raise the bill for payment.

11. Offer validity Period

The offer should hold good for a period of 180 days from the closing date of the tender. Any offer falling short of the validity period is liable for rejection. In case of extension of last date, the validity period of 180 days shall commence from the revised last date.

12. Costs

Cost of the work should be inclusive of all taxes and Statutory levies.

13. Clarification of Offers

To assist in the scrutiny, evaluation and comparison of offers, Kalindi College may, at its discretion, ask some or all vendors for clarification of their offer. The request for such clarifications and the response will necessarily be in writing. If deemed necessary, the vendor may be required to give presentation on the system offered.

The decision of the Technical committee and Purchase committee shall be final and binding.

14. Technical inspection and Performance Evaluation

Kalindi College reserves its right to carry out a technical inspection and Performance evaluation (benchmarking) of the offers made by shortlisted Vendors.

15. Verification

The Kalindi College reserves the right to verify any or all statements made by the vendor in the tender document and to inspect the vendor's facilities, if necessary, to establish to its satisfaction about the vendor's capacity to perform the job.

16. No Commitment to Accept Lowest or Any Tender

Kalindi College shall be under no obligation to accept the lowest or any other offer received in response to this tender notice and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason what so ever. Kalindi College Reserves the right to make any changes in the terms and conditions of the work. Kalindi College will not be obliged to meet and have discussions with any vendor, and or to listen to any representations.

17. Short listing of Vendors/Method of opening of tender

- Kalindi College shall first shortlist the vendors on the basis of Technical Bid.
- Those vendors who qualify technically, their samples shall be assessed by the committee.
- If found appropriate then their Financial Bids will be opened.

- The College reserves the right to decide whether the quality being quoted are as per the requirements of the college and are of standard/leading brands in the market.
- Kalindi College reserves the right to decide which offer best suits the requirement of the students.
- Further, after opening Financial Bids of the Short listed vendors, if there is a discrepancy between words and figures, the amount indicated in words will prevail.
- ***Vendor shall be shortlisted on the basis of cumulative prices offered in total.***

18. Completeness of the contract and its performance

- The contract will be deemed as incomplete until the ***Supply of sports items*** becomes fully supplied.
- ***The warranty period will commence after the date of supply for six months.***
- Sports items supplied should not lose its colour, texture, strength etc. and should be of the same size as required by the student's, therefore the contractor has to supply variable sizes of the items as per the order. Threads used for stitching should be of standard quality and should not shrink, lose or spread and should be strong enough to withstand rough usage by the sportsperson.
- ***The contract can be terminated or cancelled by the college in whole or in part at any time without assigning any reason, if the supply made by the manufacturer/ supplier is not found according to the sample approved.***
- In case of doubt in material supplied, expenditure incurred for getting the material tested from an accredited lab, will be borne by the tenderer or will be adjusted from his bills or any other dues.
- All sports items must have name of Kalindi College with logo and Jersey no. of different games printed on them alongwith the Petronet LNG Foundation name/logo or both (details given in the remarks of Annexure I).
- The details of the Sizes has been annexed as Annexure IV, alongwith the tender, however any variation in the sizes will be on the actual basis and shall be finalized with mutual discussion once the tender has been awarded..

19. Warranty

- The vendor shall undertake to provide warranty period of 6 months which will commence after the successful supply of sports items
- Any defect /problem noticed during the warranty period will be attended by the supplier within 24 Hrs on receipt of complaint on free of cost basis. In case of defect, the same will be required to be replaced at his own cost.

20. Order Cancellation

Kalindi College also reserves the right to cancel the order in the event of one or more of the following circumstances:

- Delay in initiation of the work beyond 01 week from the date of issue of the work order or non-completion of work beyond a period of 15 days from the date accepted as the date of completion of the work.
- Serious discrepancy in the work being performed being done noticed during inspection by our experts.
- Breach by the vendor of any of the terms and conditions of the tender.

- Any action by the vendor which is in breach of law or un- accepted practices in the commercial transactions.
- If the Vendor goes into liquidation voluntarily or otherwise.
- The college taking into account past performance of party, reserves the right to reject any tender.

21. Resolution of Disputes

- Kalindi College and the vendor shall make every effort to resolve amicably, by direct informal negotiations, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, Kalindi College and the Vendor have been unable to resolve amicably a contract dispute; either party may require that the dispute be referred for resolution by formal arbitration. The Governing Body, Kalindi College, shall appoint a sole Arbitrator of the settlement of dispute, who will not be related to the contract and whose decision shall be final and binding to both the parties.

22. Jurisdiction

- The jurisdiction of the courts shall be Delhi

23. Income Tax may be deducted at source as per rules



PRINCIPAL

KALINDI COLLEGE

DECLARATION

I have read the terms & conditions mentioned in the tender document and undertake to abide the same during the contractual period.

The information given in the technical bid by the undersigned is correct.

(SIGNATURE OF THE BIDDER)
with address and seal

KALINDI COLLEGE**TENTATIVE REQUIREMENT & TECHNICAL SPECIFICATION OF SPORTS ITEMS TO BE SUPPLIED TO KALINDI COLLEGE**

S..NO	NAME OF ITEM	SPECIFICATION	QTY	REMARKS
1	Sports kit T-Shirt+Shorts	T-shirt of best material sweat absorbent micro Polyester / micro fibre. Designs according to needs of respective disciplines.	170	With printing of Kalindi college & Petronet LNG Foundation name/logo or both, chest no on front and back side with name of game.
2	Track–Suit Upper &Lower	Track suit of reputed make,of High quality, sweat absorbent micro polyester / Microfiber. Jacket: pockets and contrast piping details, good quality full zip with stand up collar, elastic cuffs and hem. Pants: Side pockets elastic waist with dori.	170	With printing of Kalindi college & Petronet LNG Foundation name/logo or both, chest no on front and back side with name of game.
3	Boxing Dress	(Sando vest and Shorts-Red & blue) Shorts of good quality sweat absorbent cloth with inner mesh and one side pockets, Vests shorts (long).	09	With printing of Kalindi college & Petronet LNG Foundation name/logo or both on backside
4	Judo Dress	Judo dress (top, trouser & belt)thick soft &100% cotton in white or blue colour not to weigh less than 2kg along with belt	09	With printing of Kalindi college & Petronet LNG Foundation name/logo or both, on backside(on additional stitched cloth)
5	Costume Power Lifting	With sleeves single piece for girls. Made of 4way lycra.	08	With printing of Kalindi college & Petronet LNG Foundation name/logo or both on backside
6	Taekwondo	Upper and lower with belt (cotton / polyester mix) White colour with black color	09	With printing of Kalindi college & Petronet LNG Foundation name/logo or both on backside (on additional stitched cloth)
7	Costume Yoga	Fully Stretchable with upper and shorts	06	With printing of Kalindi college & Petronet LNG Foundation name/logo or both on backside
8	Aerobic dress T-shirt+ lower	T-shirt with stretchable legging with good quality sweat absorbing cloth.	50	With printing of Kalindi college & Petronet LNG Foundation name/logo or both on backside
9	Yoga dress T-shirt+ lower	T-shirt with stretchable legging with good quality sweat absorbing cloth.	50	With printing of Kalindi college & Petronet LNG Foundation name/logo or both on backside
10	Studs	High Quality Cosco/Star Impact/Nivia.	18	
11	Spikes	High Quality Throwers spikes—4 Sprint spikes---8	12	

TENDER FOR SUPPLY OF SPORTS ITEMS FOR STUDENTS
FINANCIAL BID FORM

(To be submitted in a separate envelope)

1. Name of Firm/Agency
2. Name of the Proprietor/Partner
3. Address of the firm

S.No.	Item	Rate inclusive of all taxes and freight.
Total Amount in words and figure		

I/We hereby submit my/our competitive quotation/amount of inclusive of trade tax/Vat of sports kit items F.O.R. Kalindi College.

I/We have read the above terms & conditions of this tender and understood the same and shall abide by them. It is certified that I am authorized signatory of the firm.

(SIGNATURE OF THE BIDDER)
with address and seal

KALINDI COLLEGE

TENDER FOR SUPPLY OF SPORTS KIT ITEMS FOR STUDENTS

CHALLAN FOR SAMPLE SUBMISSION

Challan No & Date _____ (listing items as per order mentioned in the tender under submission).

S.No.	Name of item	Brand	No of Samples

(AUTHORISED SIGNATORY)

with address and seal

ANNEXURE - IV

Details of items with Size and Quantity

S.No	Game	Chest No	Size			Total
			Small	Medium	Large	
1	Athletics(sando vest & shorts)	1 to 10	2	6	2	10
2	Badminton(t-shirts& shorts)	1 to 5	-	3	2	5
3	Ball Badminton(t-shirts& shorts)	1 to 10	2	6	2	10
4	Basketball (t-shirts & shorts)	1 to 10	2	3	5	10
5	Boxing(t-shirts& shorts)	1 to 9	2	4	3	10
6	Chess(t-shirts& shorts)	1 to 5	1	2	2	5
7	Football(t-shirts& shorts)	1 to 18	5	10	3	18
8	Handball(t-shirts& shorts)	1 to 12	4	5	3	12
9	Judo(t-shirts& shorts)	1 to 9	3	3	3	9
10	Kabaddi (round neck t-shirts& shorts)	1 to 12	-	6	6	12
11	Kho-Kho (t-shirts& shorts)	1 to 12	6	3	3	12
12	Lawn Tennis(t-shirts& shorts)	1 to 4	-	2	2	4
13	Power Lifting(t-shirts& shorts)	1 to 8	2	3	3	8
14	Softball(t-shirts& shorts)	1 to 14	4	6	4	14
15	Taekwondo(t-shirts& shorts)	1 to 9	3	3	3	9
16	Table-Tennis(t-shirts& shorts)	1 to 5	2	2	1	5
17	Volleyball(t-shirts& shorts)	1 to 12	4	4	4	12
18	Yoga(t-shirts& shorts)	1 to 6	2	2	2	6
		Total	44	73	53	170
19	Track-suit(good quality fabric)	--	44	73	53	170
20	Boxing(sando vest and shorts-red & blue)	--	--	06	03	09
21	Judo dress/judoka(top,trouser & belt)thick soft & 100% cotton in white or blue colour	--	--	05	04	09
22	Costume for Power Lifting	--	stretchable			08
23	Taekwondo(cotton / polyester mix) White colour with black collar	--	--	05	04	09
24	Costume for Yoga	--	Stretchable free size			06
25	Aerobic Dress	--	(T-Shirt+Lower)stretchable			50
26	Yoga Dress	--	(T-Shirt+Lower)stretchable			50
27	Studs	--	Size no.5-3	Size no.6-10	Size no.7-5	18
28	Spikes	--	Size no.5-3	Size no.6- 7	Size no.7-2	12
CONCLUDED						