

**Centre for Environmental Management of Degraded Ecosystems
University of Delhi**

QUOTATION INVITATION NOTICE

Ref: BDP/T&A/13-14

Date: 28th April 2014

Sealed quotations are invited for the following items for rate contracts so as to reach the undersigned latest by 20th May 2014.

Instructions to Suppliers:

Company should attach user's list.

Schedule of requirements:

S. NO.	Name of Items
1.	All Pin 100gm. (Globe) (Bell)
2.	Binder Clips-Small & Big
3.	U-clips
4.	Cello Tape (Small and big)
5.	Binder tape (Small and big)
6.	File tags (Small and big)
7.	Correcting Fluid With Diluter-30ml (Camlin)
8.	Envelop White 9"X4" (Window) star (80GSM) (with printing)
9.	Envelop White 9"X4" (w/o window) star(80GSM)(with printing)
10.	Envelop 11"X5" (Window) (80GSM) (with printing)
11.	Envelop 11"X5" (w/o window) (80GSM) (with printing)
12.	Folder Plastic A4 (Solo) (Ch. 101) Worldwide
13.	Folder Plastic (Solo) (Ch. 111) Big- Worldwide
14.	File Board 31 No. Plain Cloth Flap
15.	Index File
16.	Ink Stamp Pad (Supreme)
17.	Box files
18.	File Cover with Printing (Good Quality)
19.	Paper Cutter Knife Small/Large (Kebica)
20.	Pen Uniball (Fine) 150 UB (Fine)
21.	Pen-Blue/red /green/black- (ADD GEL)
22.	Ball Pen Blue,Red,Black- (Reynolds)
23.	Pen Free flow
24.	Pen Sketch (Luxor)-4 Color (Luxor)
25.	Pencil Lead (Nataraj)

26.	Pencil Sharpner (Nataraj)
27.	Punch Player (Double) (Kangaroo)
28.	Punch Player Single (Kangaroo)
29.	Scissor, Small/Large (Kebica)
30.	Stamp Pad (Blue Small) (Supreme)
31.	Stamp Pad Ink (Blue) (Supreme)
32.	Stapler No. 10 (Kangaroo) HD 10
33.	Stapler pin in all sizes
34.	Sticky Pad 2"X3"
35.	Comp. Paper 80 col. pt-III Neelgagan, 103 MBSP250 Sheets Per Pkt. (Neelgagan)
36.	Comp. Paper 132 col. pt-I Neelgagan, 100GSM 500Sheets Per Pkt. (Neelgagan)
37.	Xerox Photocopy A-4 Xerox X75 Premium Multipurpose JK (Xerox)
38.	Xerox Photocopy Legal size MX75 (Xerox)
39.	JK Copier A3 Size
40.	Irrigation pipe (all size)
41.	Polythine bag for plants (all size)
42.	Markers (white board and Permanent)
43.	Writing pads (small and big sizes)
44.	Colours (wax and pencils)
45.	Fevi Stiks
46.	Fevicol
47.	Transparencies
48.	Easers
49.	Video tapes
50.	CD and DVD
51.	CD covers (normal and postal cover)
52.	Registers
53.	Highlighter pens

The quotations should be addressed to **Project Incharge, Biodiversity Parks Programme, Centre for Environmental Management of Degraded Ecosystems (CEMDE), University of Delhi, Delhi – 110 007** to be sent on or before 20th May 2014 (Contact No.011 – 65649990).

Project Incharge
Biodiversity Parks Programme