



**Bhagini Nivedita College**  
(University of Delhi)  
Kair, (Near Najafgarh), New Delhi-110043

Phone No. 2801 7485 Email – [bnc.kair@gmail.com](mailto:bnc.kair@gmail.com) Fax 2801 8326

Ref. No. BNC/Admn/17/663

Date: 31/08/2017

**All Interested Parties**

**Sub: Quotation for Comprehensive Annual Maintenance Contract of the Biometric Machines.**

Dear Sir/Madam,

Sealed quotation are invited from reputed Service Provider for providing maintenance services under **Comprehensive Annual Maintenance Contract** system for one year for the following items;

S.N.	Name of the Items	Description	No. of Quantities
1.	Biometric Machine	Access Manager Professional Version: 1. 2. 0. 0	2
2.	Time Attendance Software	Time Track Basic Version: 1.01	For 200 Users

**Terms and Conditions:-**

1. Taxes, duties if any shall be clearly mentioned.
2. The contract will be for "Comprehensive Maintenance Services" i.e. if any part is required to be replaced, the same will have to be replaced under the contract and no extra charges will be paid by the college for any spare part including wires.
3. Maintenance services will be provided on frequent basis without call form the college which will include:-
  - a) Checking and Servicing of each unit every month.
  - b) Attending to the unit when called upon by the college without any extra charge within four hours of the complaint call.
  - c) Efficient and experienced technicians will be sent for attending the Biometric Machine and Attendance Software complaint.
4. The Competent Authority reserves the right to accept or reject any or all of the quotation/tenders without assigning any reason.
5. Contract shall be terminated by either party by giving one month's notice.
6. Quotation must be superscribed 'Quotation of the CAMC of Biometric Machine clearly mentioned on envelop. Sender name & address should also be clearly mentioned on the envelope.

The quotation should reach the 'Principal, Bhagini Nivedita College, University of Delhi, New Delhi-110043' on or before 19.09.2017 up to 4:00 pm.

Principal