

# CANTEEN TENDER

## EXPRESSION OF INTEREST (EIO) For Running of a Private Canteen at **MOTILAL NEHRU COLLEGE** (University of Delhi)

University of Delhi South Campus, Benito Juarez Road, South Campus, New Delhi-110021  
Phone: 91-11-24112604 Fax 91-11-24110174  
Email: [motilalnehru64@gmail.com](mailto:motilalnehru64@gmail.com)

Sealed item rates Quotations are invited from the working contractor of Government Offices/Colleges/Delhi University etc. for running the canteen in the College premises so as to reach to the undersigned latest by date 30.06.2015. Prescribed quotation form containing Term & Conditions can be taken from SO Admn. on payment of Rs.500/- and /or can also be downloaded from the College website : <http://mlncdu.ac.in/> or [www.du.ac.in](http://www.du.ac.in) and in case of downloaded form a Bank Draft for Rs. 500/- must be enclosed along with tender in favour of "The Principal, Motilal Nehru College". You may also enclose a copy of working experience, Registration/license, and a copy of PAN Number.

Earnest Money/Security Deposit: Rs.15000/-

Cost of Tender Form: Rs. 500/-

Last date & time for submission of tender: 06.07.2016 at 3.00 PM

Opening of Tender: 12.07.2016 at 2.00 PM

Note:

- (1) The Earnest Money/Security Deposit will have to be accepted only as Demand Draft, drawn in favour of "Principal, Motilal Nehru College" Without earnest money the tender will not be accepted
- (2) The College reserves the right to accept/reject tender without assigning any reason
- (3) The Contractor shall have to conform to the food safety and standards Acts regulation/page laws enacted under food safety and standards (License and registration of food business) regulation 2011 of food safety standards authority of India (FSSAI), Ministry of health and family welfare, Govt. of India.
- (4) The Contractor must have the valid Trade License of running private canteen from the competent authority recognized by FSSAI.
- (5) The Contractor should have PAN/VAT/TIN number, income tax clearance certificate and Service Tax Registration with appropriate authorities to run the business.
- (6) The contractor/firm must insure the quality and quantity of packed/indoor cooked food items as per the proposal.
- (7) Any contractor/ firms convicted under the provision of food safety acts/adulteration acts need not apply

Convener, Canteen Committee

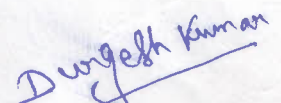
  
Principal

Name of Contractor: _____
Address : _____
Phone No. : _____

  
Convener





  
Durgesh Kumar

**Rate list**

S.No.	Description	Rate
1.	(a) Tea (per cup) (150 ml.) _____	
	(b) Tea (dip) (150 ml.) _____	
2.	(a) Coffee (per cup) (150 ml.) _____	
	(b) Espresso coffee (150 ml.) _____	
	(c) Soft Drink 200 ml/300 ml/500 ml _____	
3.	Butter Toast – 2 Slice (50 gms.) _____	
4.	Biscuits (Britannia/Parle/Priya Gold/Bourbon) _	
5.	Burger (100 gms.) _____	
6.	Samosa (per piece) (100 gms.) _____	
7.	Kachori (two piece) (50 gms.) _____	
8.	Pakora (100 gms.) a. Palak Pakora b. Paneer Pakora c. Pyaj Pakora d. Bread Pakora (big bread stuffed)	
9.	Vegetable Cutlets (per Pc.) (50 gms.) _____	
10.	Mix Vegetable Pakora per plate (100 gms.) _____	
11.	Paneer Pakora (per pc.) (50 gms.) _____	
12.	Vegetable Petty (50 gms.) _____	
13.	Paneer Petty (50 gms.) _____	
14.	Aloo Bonda and Vada Pao (50 gms.) _____	
15.	Sambar Vada (per plate-2 pcs) (150 gms.) _____	
16.	Idly Sambar (per plate -2 pcs) (150 gms.) _____	
17.	Pao Bhaji (2 pcs.) (150 gms.) _____	
18.	Vegetables (per plate) (a) Alu Tamatar (per Plate) (150 gms.) _____ (b) Alu matter (per plate) (150 gms.) _____ (c) Kadi (per Plate) (150 gms.) _____ (d) Vegetable Kofta (per Plate) (150 gms.) _____ (e) Rajma (per plate) (150 gms.) _____ (f) Dal (per plate) (150 gms.) _____ (g) Seasonal dry vegetable(per plate)(150 gms.) _ (h) Chana dry (per plate) (150 gms.) _____	
19.	Two Bhatara (100 gms) _____	
20.	4 poories with alu vegetable/Chana (100 gms.) _	
21.	GulabJamun (50 gms.) _____	
22.	Rasgulla (50 gms.) _____	
23.	Masala Dosa with sambar&chutney(100 gms.)	
24.	Uttipam withsambar& chutney (100 gms.) _____	
25.	Chowmine (full plate) (150 gms.) _____	
26.	Rice with cholley/rajma/dal (250 gms.) _	
27.	Stuff Prantha (aloo/Gobhi/mulietc (50 gms.) _____	
28.	Lunch Thali available between 1p.m. to 2 p.m.	

a Kadi/dal/rajma (150 gms.) _____	
b Dry vegetable (100 gms.) _____	
c Rice (150 gms.) _____	
d 4 Puris/4 chapaties (150 gms.)	
e. Naan/ Tandoori Roti/Tawa Roti/Lachha Parantha(150 gms.)	
f. 1 Curd/raita (100 gms.) _____	
With pickle/salad	
29. Wafers, Chocolates, toffees etc. (only branded items)	
30. Mineral water (one ltr.) Bisleri, Aquafina, Kinley)	
31. Mineral water (half ltr.) (Bisleri, Aquafina, Kinley)	
32. Ice Cream _____	
33. Spring Roll (1 Plate) _____	
34. Noodle (1 Plate) _____	
35. Omlete (1 Plate) _____	
36. Ice Tea	
37. Pulpy Orange _____	
38. Cold Coffee _____	
39. Fruit Juice packed ( only branded) & fresh juice	
40. Fruit Shake _____	
41. Dahi Vada	
42. Chhole Kulche	
43. Maggie	
44. Chilli Potato	
45. Bhelpuri	
46. Panipuri	
47. Sev puri	
Any other items	

**Terms & Conditions:**

1. The License shall be for a period of one year effective from the date of taking over the possession.
2. The contract can be renewed for further period of duration of which would be determined mutual agreement and terms and conditions which may be agreed upon by the College and Contractor.
3. The license shall pay to the licensor a sum of Rs.2000/- per month as license fee to be paid in advance for each month on or before 7<sup>th</sup> day of each month and pay three month license fee in advance at the time of taking over the possession. The advance license fee will be returned back along with Security Money on the expiry of the contract or its earlier termination after adjusting the damages, if any, caused by carelessness or negligence.
4. The licensee will have to pay late payment charges @ Rs.10/- per day, max. Rs.250/-per month for late payment of license fee, electricity & water charges.
5. The bidder should have minimum two years' experience of running the canteen in Govt Institutions, University Deptt./College, Govt hospitals and reputed institutions. The relevant paper in regard of experience should be attached along with tender.

6. The electricity and water charges shall be paid as per actual consumption at the prevailing rates of the TPDDL & Delhi Jal Board or at such higher rates as may be decided by the authority from time to time.
7. The licensee shall have no right to sub-let, assign or authorize any other person to run the canteen.
8. The licensee shall be responsible for the maintenance of canteen in an absolute clean and hygienic condition by the MCD or the Delhi Admn. or other civic body.
9. The licensee will obtain a certificate/license from the MCD/Delhi Govt/Delhi Police for running the canteen on behalf of Motilal Nehru College, Delhi
10. The Licensee shall have no right on the open space adjoining the canteen.
11. The licensee shall be deemed to be in the exclusive occupation of the licensed premises and licensor will have the right to enter upon the premises at any time during working hours to inspect the canteen premises.
12. The quality of raw material/vegetables to be used by the contractor should be good/fresh quality.
13. The quality of food/services provided will be checked from time to time and if found unsatisfactory the license may be cancelled at any time by the licensor without furnishing any notice. The College reserves the right to impose a fine if deemed necessary.
14. Licensee may please note operation of readymade/machine/dispenser tea/coffee and snack counter in the College.
15. The crockery and the cooking utensils etc. shall always be maintained in good condition and should also be of good quality.
16. All the engaged employees of licensee will wear proper uniform whether they work in kitchen or provide room service and the uniform will be provided by the licensee.
17. The canteen premises will not be used for residential purpose. No worker or person will be allowed to stay/work in the night in the canteen. No bathing and washing of cloths etc. will be allowed by the workers.
18. The conduct/characters/antecedents and proper bonafide of the workers in the canteen shall be solely responsibility of the Canteen contractor. However, the licensee should provide the necessary details of all its employees (permanent/temporary/casual) to the College.
19. The licensee shall provide photo I-Cards to its worker whether they work inside of canteen or provide room service.
20. The contractor shall not employ child labor will make statutory payments (as per govt. Est. etc.). It shall be sole responsibility of the contractor if he is served any legal notice or financial damages for infusing the part norms.
21. The licensee should maintain punctuality in providing the room service at any cost. The licensee will also have to make special arrangement for breakfast/lunch/dinner in the seminars and meetings as and when required.
22. The licensee shall maintain the licensed premises in good condition and shall not cause any damage thereto. If any damage is caused to the premises by the licensee or his workers, employees or suppliers the same shall be repaired by the licensee at your own cost of either by rectifying the damage or by paying cash compensation as may be determined by the licensor.
23. The licensed premises shall be used only for carrying on the business of canteen and form no other purpose.
24. The licensee shall not cause any nuisance, annoyance to the students and staff or store any hazardous goods in the premises.
25. The licensee shall not use electric heater or any other heavy duty electrical appliances without the permission of licensor.
26. The licensee has to arrange water tank at his/her own cost if water crises occurs.
27. The licensee will install firefighting equipment in the kitchen as per Fire Regulation and keep the premises harmless and indemnified against any damage arising on account of fire, theft or

- negligence on the part of the licensee or his staff to any property or staff such loss or damage shall be made good at the cost of licensee.
28. Any employee of the licensee will not be allowed to sell cigarettes, liquor and other related items made of tobacco/alcohol etc. in the canteen premises.
  29. The licensee shall not carry out any addition or alteration or structural repairs in the said premises. Only such alteration of addition or repairs which are necessary and are not of permanent nature may be allowed to be carried out by the licensee but that also with the prior approval/permission of the licensor.
  30. The canteen timing shall from 8:00 am to 8:00 pm on all working days.
  31. The security earnest money, advance rent may be forfeited, adjusted in case the standard of cleanliness, quality of products and services are not maintained up to mark and in the case of non-payment of office dues.
  32. After opening the tenders the committee may visit the sites and may check the preparation of cooked items as specified by the tendered in support of working experience.
  33. The decision of licensor/College Authorities in the matter relating to the canteen shall be final and binding on the licensee.
  34. The licensor or canteen committee constituted by the staff council of the College will inspect the canteen at any time so as to verify the hygienic conditions being observed by the licensee.
  35. That the contract and/or extended contract shall be terminated by the Principal by giving a notice of one month time if the work of the contractor is not satisfactory or he commits a breach of one or more of the terms of the agreement.
  36. The licensee will not be allowed to add any item other than mentioned in the tender document.
  37. If Licensee desires to add any item in the list, he must have to seek the permission of the College including the items and their rates.
  38. The licensee will have to give two months' notice before leaving the contract.
  39. On the expiry of the said term or period of license or earlier termination thereof, the licensee shall hand over peacefully the vacant possession of the licensed premises to the licensor in the same condition in which the premises now exist subject to normal wear and tear. The licensee's occupation of the premises after such termination will be deemed to be that of a trespasser and he shall further be liable to pay damages.

Convener, Canteen Committee

  
Principal

Name of the Contractor : _____
Address : _____ _____
Phone No. : _____

*Rambhadr  
C.C. canteen committee  
[Signature]*

*Dungesh Kumar  
[Signature]*  
*[Signature]*

(To be submitted in Company/firms Letter Head)

## Application proforma for Bid/tender

1. Name of the party / Firm	
a. Complete postal address with PIN Code of the firm	
b. Name of the contact person of the party/firm	
c. Phone/FAX Nos. of the contact person	
d. Mobile No. of the contact person	
e. Email id of:	
i) the firm	
ii) the contact person	
2. Valid Trade License No. of the firm its validity and issuing authority	
3. PAN No. of the firm	
4. Service Tax Registration No. of the firm, its validity and issuing authority	
5. Experience in the field supported by authentic evidence. (Certificate from a Chartered Accountant to this effect for the last two financial years shall be submitted).	
6. Client list of the firm Please attach separate sheets	
7. No & date and bank & branch of demand draft towards Application form Fee of Rs.500/-	
8. No & date and bank & branch demand draft towards EMD of Rs.15000/-	
I /We hereby agree to abide by all the terms and conditions of the EOI mentioned in the tender documents. It is declared that no amendments have been made in the tender document downloaded from Motilal Nehru College, Delhi, website/ Delhi University website. The EOI documents are also duly signed by me in each page affixing company's/Firms rubber stamp and returned along with this quotation, enclosing the requisite certificates with regard to experience, license etc., together with requisite processing fee and E.M.D.	
Place: Date:	(Signature) Name of the Party and Address Official Seal
Enclosures: 1) ----- 2) ----- 3) ----- 4) ----- 5) ----- 6) ----- 7) ----- 8) ----- 9) -----	

(Non -Judicial Stamp paper of Rs. 100  
To be submitted by Contractor/Firm)

## UNDERTAKING OF ETHICAL PRACTICES

1. I/We assure the Motilal Nehru College, Delhi that neither I/we nor any of my/our workers will do any act(s), which are improper/ illegal during the execution of the contract awarded to me/us.
2. Neither I/we nor anybody on my/our behalf will indulge in any corrupt activities/practices in my/our dealing Motilal Nehru College, Delhi.
3. I/We will have no conflict of interest in any of my/our work/contract at Motilal Nehru College, Delhi.
4. I/We will keep the Private Canteen and its surroundings premise hygienic, neat & clean and there should not be any complain from the valued users.
5. I/We will strictly follow terms and conditions of the contract along with the rule and regulations acts of the food safety standards authority of India (FSSAI), and Ministry of health and family welfare, Labor laws, of the Govt. of India and Govt. of NCT Delhi.
6. I/We have not convicted under the provision of food safety standards authority acts/adulteration act, labor acts, Govt. of India

Place:

Date:

(Signature)

Name of the Party and Address

Official Seal