

Ordinance XX (O)

Institute of Cyber Security and Law

The Institute of Cyber Security and Law (hereinafter referred to as ICSL) at the University of Delhi shall be established under Ordinance XX (O) of the University. The Institute shall provide for the niche requirements of cyber security professionals, trained legal professionals having domain knowledge of cyber laws and academic leadership in the field of cyber security and law.

1. Objectives

The objectives of the ICSL shall be as follows:

- i. To create a cadre of professionals equipped to identify and handle vulnerabilities in a computer resource, network, or any other communication network used by an organisation or individual in the cyber space.
- ii. To promote practical exposure and delivery of the content in the relevant streams.
- iii. To promote adoption of contemporary technologies in the domain of cyber security.
- iv. To work for development of safe cyber security environment and secure cyber systems.
- v. To inculcate ethical conduct amongst the cyber security professionals.
- vi. To promote research in the relevant domains of cyber security and law.
- vii. To disseminate the solutions created and knowledge generated in the Institute through conferences, workshops, seminars, publications or management development programmes.

2. Governing Structure

The governance of ICSL shall be carried out through the following bodies under the overall control and supervision of the Executive Council of the University:

- 2.1. Governing Body
- 2.2. Advisory Council

2.1. Constitution of the Governing Body

There shall be a Governing Body constituted for the management of ICSL which shall comprise:

- i. Vice Chancellor (or VC's nominee) - Chairperson
- ii. Pro-Vice Chancellor or his nominee (Ex-officio)
- iii. Registrar (Ex-officio)
- iv. Three Experts from the domain of Cyber Security/Cyber Law/Information Technology to be nominated by the Executive Council
- v. Finance Officer

- vi. One Professor (Permanent/Visiting/Honorary) from the ICSL on the basis of seniority and by rotation after every two years
- vii. One Associate/Assistant Professor (Permanent/Visiting/Honorary) from the ICSL on the basis of seniority and by rotation after every two years
- viii. Director/Honorary Director/OSD of ICSL – Member Secretary

2.1.2. The Term

Except for the ex-officio members, all other members of the Governing Body shall have a term of two years. The Governing Body shall meet at least once in the academic year. The quorum in the meetings of the Governing Body shall be one third of the total membership. The members may opt to attend the meeting through SKYPE or any other audio-visual system and their attendance shall be counted.

2.1.3. Functions of the Governing Body

The Governing Body shall have the following functions:

- i. To consider the budget of the ICSL and recommend the same for approval to the Executive Council of the University and to incur expenditure within the limits fixed in the budget approved by the Executive Council.
- ii. To consider the annual accounts along with the Audit Report and recommend the same for approval to the Executive Council of the University.
- iii. Subject to the approval of the Executive Council of the University, to manage the funds of the Institute in a schedule Bank and to authorise the Director or such Officer(s) as it may specify to operate the Bank account.
- iv. Make appointment of the Guest Faculty and office staff.
- v. To appoint the teaching staff for the ICSL after obtaining the recommendations of the Selection Committee under Statute 19(1) of the Statutes of the University and subject to the approval of the Executive Council of the University.
- vi. To appoint, suspend or terminate the services of administrative and non-academic staff of the Institute in respect of whom such powers may have been delegated by the Executive Council and to determine the emoluments and conditions of service: provided, however, that the qualifications for appointment, emoluments, and conditions of the service of such persons shall be in accordance with those laid down by the Executive Council for similar posts in the University.
- vii. To appoint or terminate the services of the non-academic staff on contract basis on the recommendation of the Advisory Council in order to improve the efficiency of the Institute in respect of whom such powers may be delegated by the Executive Council.
- viii. To determine the infrastructure requirements, including building, make arrangements for procurement and consider the recommendations of the Advisory Council.

2.2.1. Constitution of the Advisory Council

There shall be an Advisory Council for designing and managing the academic programmes of ICSL which shall comprise:

- i. The Chairperson to be nominated by the Governing Body.
- ii. Not more than two cyber security experts of Joint Secretary or above rank from the Ministry of Electronics and Information Technology or academic institutes of national importance or other Government Departments having domain knowledge to be nominated by the Governing Body.
- iii. Not more than two experts (serving or retired) of Director General/ Additional Director General or corresponding rank from the Indian Police Service in the domain of cyber crime investigation to be nominated by the Governing Body.
- iv. Not more than two Ex-Servicemen of Major General rank or above from the Indian Armed Forces in the domain of Cyber Security to be nominated by the Governing Body.
- v. Not more than four corporate professionals having rich experience in the Information Technology and Information Technology-Enabled Services or in latest/ augmented technologies and working at the senior level in an organisation of repute to be nominated by the Governing Body.
- vi. Not more than two Advocates/Judges (serving or retired) having experience of cyber law to be nominated by the Governing Body.
- vii. Not more than two forensic experts having rich experience in cyber forensics to be nominated by the Governing Body.
- viii. Not more than two academicians (serving or retired) from the domain of cyber law to be nominated by the Governing Body.
- ix. Finance Officer
- x. Program Coordinator (Ex-Officio Member)
- xi. Director, Delhi University Computer Centre (Ex-Officio)
- xii. One Professor (Head of the Department or his/her nominee having expertise in the domain of Cyber Security) from the Department of Computer Sciences to be nominated by the Governing Body.
- xiii. One Professor (Dean of the Faculty or his/her Nominee having expertise in the domain of Cyber Law) from the Faculty of Law to be nominated by the Governing Body.
- xiv. Director/Honorary Director/OSD of the Institute – Member Secretary

2.2.2. The Term

Except for ex-officio members, all other members of the Advisory Council shall have a term of two years. The Advisory Council shall meet at least twice in one academic year. The quorum in such meetings shall be one third of the total membership. The members may opt to attend the meeting through SKYPE or any other audio-visual system and their attendance shall be counted.

2.2.3. Functions of the Advisory Council

Subject to the overall control of the Governing Body, the Advisory Council shall exercise the following functions:

- i. Subject to the control of the Academic Council of the University, to prescribe the rules for admission, examination and pass/promotion criteria of the students, resident and non-resident, and the fees to be paid by them.
- ii. To constitute a Research Committee for the Institute, which will help in collaborating with other institutions to promote research and to mobilise resources through collaborative research projects. The members of research committee may not be connected with the University; they may be drawn from the domain of Cyber Security and Law.
- iii. To formulate long-term plans, make such rules as it may consider essential for the execution of such plans and regulation of the business of the ICSL.
- iv. To formulate guidelines for delivery of course and incorporate new techniques.
- v. To recommend augmented tools and infrastructure requirements to the Governing Body.
- vi. To design, formulate and disseminate the output through publications or management development programmes in the domain of cyber security and law.
- vii. To exercise such other powers and functions, as may be assigned to them by the Governing Body; and
- viii. To do such other acts as may be necessary for the exercise of the above functions.

3. Office Bearers

3.1. The Director

- i. There shall be a Director of the Institute who shall be appointed by the Executive Council of the University on the recommendation of the Governing Body. The Governing Body shall define the qualifications and procedure for appointment of the Director. (The term of appointment of Director shall be 5 years or till the person attains the age of 65 years, whichever is earlier. The Director shall be eligible for appointment for another term. The qualification and other requirements shall be as those for Professor in the University).
- ii. The Director of the Institute will be the Chief Executive Officer and also the administrative in-charge and shall be responsible for the management and administration of the Institute in accordance with the Act, the Statutes, the Ordinances, the Rules and the Regulations of the University. S/he shall function under the overall control of the Governing Body.
- iii. The Director shall be responsible for organising and monitoring the research/teaching in the Institute and to determine the non-academic staff and other requirements for the same.
- iv. The Director shall act as:
 - a) Member Secretary of the Governing Body;
 - b) Member Secretary of the Advisory Council

- v. The Director shall be authorized to maintain and operate an Imprest Account for expenditure for day to day functioning of the ICSL.

3.2. Honorary Director

- i. There may be an Honorary Director with distinguished credentials in the field of cyber security/law/Cyber-crime investigation appointed by the Executive Council on the recommendation of the Governing Body. S/he shall work in honorary advisory capacity and shall function under the overall control of the Governing Body.

However, in order to meet the pressing needs of the Institute, the Vice Chancellor may appoint the Honorary Director and report the same to the Executive Council of the University.

- ii. In case the Honorary Director holds a substantive position as a Professor/Associate Professor of the University or equivalent position in the University/College of the University s/he shall hold the position of Honorary Director in addition to her/his regular duties at parent Department/Institution/College.
- iii. The term of the Honorary Director shall be up to three years which may be renewed.
- iv. In the absence of the Director, the Honorary Director shall perform all such functions and responsibilities which are vested with the Director under the Ordinance.

3.3. Officer on Special Duty (OSD)

3.3.1. The Vice Chancellor may appoint an OSD to assist the Director/Honorary Director in the discharge of their functions and such other functions entrusted to him by the Governing Body, Advisory Council and/or the Vice Chancellor.

3.3.2. In the absence of the Director/Honorary Director, OSD shall discharge the functions vested with them.

4. Program Coordinator

The Program Coordinator shall be appointed by the Vice Chancellor, either from the faculty teaching in the University or its constituent colleges, ordinarily for a term of up to three years, which may be renewed.

5. Visiting Faculty, Guest Faculty and Fellows

The Institute is empowered to have Visiting Faculty, Guest Faculty and Fellows working in national labs, senior scientists, corporate professionals and pioneers in their fields from all over the world to meet specific requirements, the number of which may be determined by the Advisory Council from time to time.

The terms and conditions of such appointments shall be decided by the Governing Body on the recommendations of the Advisory Council as per the norms of the University.

6. Finances

- (i) All expenditures of the Institute, such as those on the conduct of seminars, research projects, teaching, publications, administration and other support activities shall be made as per the budget and allocation approved by the Advisory Council.
- (ii) All financial operations shall be conducted according to the rules and regulations of the University of Delhi.

7. Academic Staff and other Staff (Non-teaching/Technical/Ministerial/Support staff etc.)

The appointment of the above staff shall be made by the Governing Body according to the norms of the University and subject to the approval of the Executive Council of the University.

The Vice Chancellor is authorized to take appropriate steps to create and sanction the posts.

8. Status

The Institute and its constituents shall function presently under the Faculty of Social Sciences till a new Faculty is created.