

DYAL SINGH EVENING COLLEGE
(University of Delhi)

Application Form for the post of Principal

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Date:

Application No.:

For detailed information please visit the college website: www.dsec.in

Dyal Singh Evening College
University of Delhi

**DYAL SINGH EVENING COLLEGE
(University of Delhi)**

Please Paste recent
passport size
photograph

Application Form for the post of Principal

General Details:

Post Applied for: PRINCIPAL

Personal Details

First Name : _____ Middle Name: _____ Last Name: _____

Parent 's/Spouse Name _____ Date of Birth _____

Age (As on Today) ____ Y ____ M ____ D

Category !(Gen/SC/ST/PWD!(OH/VH)): _____

Nationality _____ Gender _____ Telephone No. _

Mob No. _____ Email _____

Postal Address

Permanent Address

DYAL SINGH EVENING COLLEGE

(Please add additional sheets if required, for teaching/research/publication section in the format as in this form)

Educational Qualifications

Examination	Year	Main Subject/s	Marks (%)	College Attended	University
Bachelor`s Degree					
Master` Degree					
M. Phil					

- Please mention your specific degree in case of Integrated course/programme

Degree	Year of Award	Thesis Title	Date Of Registration	University	Date of submission
Ph.D.					
Other Distinctions					

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Post Doctoral Research*Experience

Name of University /College/Institution	Post held/ Designation !	From	To	Experience (in years & months)

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Fulltime Teaching Experience

Name of University /College/Institution	Designation	Status (Permanent/ Temporary/ Adahoc)	Classes Taught	Course/ Subject	From	To	Experience (in Y/M)

Administrative Experience:

Name of University /College/Institution	Designation	Status (Permanent/ Temporary/ Ad hoc)	From	To	Experience (in years & months)

Present Employment Details

Please indicate, whether you are currently employed: Yes/!No !(if yes give details and attach self attested copy of the appointment letter)

Organization Name _____ Position Held _____ Date of appointment _____

Status (Permanent/Temporary/Adhoc) _____

Dyal Singh Evening College
University of Delhi

DYAL SINGH EVENING COLLEGE

Academic Profile

Publications in Relevant Area Only

API Score is to be calculated in accordance with screening/short listing guidelines (category III) for direct recruitment for the post of Associate Professor and professor available on the University website.

I certify that the points claimed on the basis of being the first, sole or corresponding author is based on the Convention adopted by the journal/other publication

Research Papers/Review Articles/Conference Proceedings

Title with page nos.	Publication Type	Journal ISSN/ISBN No.	Refereed or Not	Sole/Co Author	API Score

Research Publications Books, Chapters, Edited work, Articles etc.

Title of the Book(s)	Publication Type	Book/Journal ISSN/ISBN No.	Refereed or Not	Publisher(city/country) & Year of Publication	Sole/Co Author	API Score

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Research Projects

Title	Major/ Minor	Period (in years and months)	Total Grant/Funding received(Rs.)	Name of Sponsoring/ Funding Agency	Outcome of the Project	API Score

Ongoing Consultancy Project

Title	Stream Sciences/Arts/ Humanities etc.	Name of Awarding / Funding Agency	Amount mobilized in received (Rs.)	API Score

Dyal Singh Evening College
University of Delhi

Completed*Projects

Title	Major/ Minor	Funding Agency acceptance (Yes/No)	API Score

Projects Output (Patent/Technology Transfer/Product/Policy document)

Title	Project Output Patent/Tech Transfer/Product/Policy Doc.	National/International	API Score

Research*Guidance:

Level of Guidance	No. of candidate(s) registered	Thesis Submitted (numbers)	Degree Awarded (numbers)	API Score
M. Phil.				
Ph.D.				

Project Guidance at undergraduate level:

Level of Guidance	No. of Years (supervision)	API Score
Undergraduate		

Training Courses (Refresher courses, Methodology, Workshop, Training, Teaching Learning Evaluation Technology Programmes, Soft skills development programmes, Faculty Development Programmes):

Name of Course/Programme attended	Sponsoring Institution	Duration	API Score

Papers presented in Conferences/Workshop/Symposium:

Title/Subject of paper	Title/Subject of conference/seminar/workshop	Organizing Institution (with City & Country)	Type of Conference/Seminar/Workshop	Proceedings published (Yes/No)	API Score

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Invited/Special Lectures or Presentations at Conferences/Symposia:

Title/Academic Session/ Subject	Organizing Institution (with City & Country)	Conference/ Seminar/!Workshop (National/International)	Date of Lecture	Duration (in Mins.)	API Score

**Summary of Points out of Total API points earned as per Category III
Total API points earned.**

Summary of Academic Performance Indicator:

S.No.	Criteria	API Score Claimed	API Score Distribution **as per UGC guidelines (in %† of total API score)	API Score applicable as per UGC guidelines
1	Research Papers/ Publications etc		55%	
2	Research Projects		20%	
3	Research Guidance		10%	
4	Training Courses and Conference/symposia presentations		15%	
	Total API Score			

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Miscellaneous Information

Computer Skills (e.g. word processing, spreadsheet, databases or any other specific software with Familiarity level of Basic/Intermediate/Advance)

ICT Usage	Skills	Specialized Packages/ Software's	Familiarity

Mention your most significant contribution as a teacher (in about 100 words)

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Mention your most significant research contribution in order of preference (in about 100 words)

*

Honours and Awards Received (Please provide details in the box below) in chronological order

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Notable contributions, if any, beyond what has been mentioned above (please provide details in the box below)

Membership/Fellowship of Learned Bodies/Societies (Please provide details in the box below)

Participation in Literary, cultural or other activities (Please provide details in the box below)

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Mention your vision for the College for next five years taking into consideration both academic and administrative aspect (in about 100 words)

Briefly describe your administrative experience including your knowledge of relevant rules (Service Rules, Leave Rules, Disciplinary Rules, General Financial Rules etc.) (in about 100 words)

Disclosure

Have you been debarred or punished for adopting unfair means in any Examination by the Institution/Board or University? Yes/No

If yes, specify _____

Have you at any time convicted by court for any criminal offence? Yes/No

If yes, specify _____

Were you ever discharged or dismissed from any previous employment? Yes/No

If yes, specify _____

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Three Referees Familiar with your Academic Work and Administrative Work

Full Name	Institutional Affiliation	Designation	Institutional Address	Mobile/Phone No.	Email

Declaration

I declare that the statements made and documents enclosed with the application form are true to the best of my knowledge and belief. If any information is found to be incorrect, my candidature is liable to be cancelled and that I may be subject to legal/disciplinary proceedings.

Date:

Applicant's Signature

Dyal Singh Evening College
University of Delhi

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No Objection Certificate from present employer

Please indicate if NOC is not available: Yes/No

Forwarded with the remarks that the facts stated in the above application have been verified and found correct and this Institution/Organization has no objection to the candidature of the applicant being considered for the post applied for

Name of Head of Institution _____

Designation _____ Signature & Seal of Head of Institution _____

Address _____ Place _____ Date _____

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