

**Annexure X Fee Refund Policy****RULES FOR REFUND OF FEE ON ACCOUNT OF WITHDRAWAL/CANCELLATION OF ADMISSION
(As per notifications Acad.-I/2015-16/Refund of fee/541 dated 26th June, 2015
& Acad.-I/2015-16/Refund of fee/586 dated 08.07.2015)**

Sr. No.	Reasons for seeking refund	Quantum of fee to be refunded
1	When a student applies for withdrawal of admission upto 31 st July.	Full fee after deduction of Rs. 500/- and full examination fee.
2	When a student applies for withdrawal of admission on or after 1 st August till three working days before the last date of admission (including the last day of admission).	Full fee after deduction of Rs. 1000/- and full examination fee.
3	When admission is made inadvertently due to error/omission/commission on the part of the University/College	Full fee and full examination fee.
4	When cancellation of admission is due to concealment/falsification of facts, submission of false/fake certificates(s), providing misleading information by the student or for any error/mistake on the part of the student.	No fee will be refunded.
5	In case of Migration of a student in III semester from one college to another college (If permissible under the University rules), up to 31 st August of the year of migration.	Full fee after deduction of 20% of the total fee and full examination fee.
6	When a student of Self Financing course applies for withdrawal of admission on or before the last date of admission.	Full fee after deduction of Rs. 1000/- and full examination fee.
7	If a student provisionally admitted to a course on declaration of the result of his qualifying examination/compartamental examination becomes ineligible for admission and his/her admission is cancelled.	Full fee after deduction of Rs. 1000/- provided that he/she applies for refund in the same Financial Year.
8	In case a student after his/her admission expires within one month of the last date of admission.	Full fee including examination fee will be refunded to his/her parents.
9	When a student has been allowed to change the course of study in the same college or within the departments of the University.	After adjustment of fees already paid the student will be required to pay the remaining amount due as prescribed for the new course. In case the student paid in the previous course more than the amount due for the second course, the excess amount will be refunded/adjusted towards further month(s) fees.