

**UNIVERSITY OF DELHI**

**EXAMINATION BRANCH-IV**

The Dean (Examinations)  
University of Delhi  
**Delhi-110007**

Sir,

I have been awarded \_\_\_\_\_  
\_\_\_\_\_ Medal/Prize for having secured highest marks  
in \_\_\_\_\_ Examination, 2017. I hereby confirm that I  
am willing to receive the award in person at the Annual Convocation  
i.e. \_\_\_\_\_.

**OR**

I will not be available at the Convocation day; therefore, I will collect my award after  
the Convocation.

\*\* Strike off which is not applicable.

Yours faithfully,

**(SIGNATURE)**

**NAME** :- \_\_\_\_\_  
**COLLEGE** :- \_\_\_\_\_  
**EXAMINATION PASSED** :- \_\_\_\_\_  
**UNIVERSITY ROLL NO.** :- \_\_\_\_\_  
**RESIDENTIAL ADDRESS** :- \_\_\_\_\_  
:- \_\_\_\_\_  
**TELEPHONE** :- \_\_\_\_\_  
**Email** :- \_\_\_\_\_