

Brief Introduction about the functioning of Special Cell

Ab-initio, the Special Cell for SCs/STs was constituted in the University vide E.C.Resolution No.172 dated 15.07.1983. The mandate of the Special Cell as envisaged in the Scheme of UGC for Establishment of Special Cell for Scheduled Castes and Scheduled Tribes in Universities and Institutions is to help in implementing the reservation policy with regard to admission of students and the recruitment of teaching and non-teaching staff at various levels. It's function is also to help the SC/ST categories to integrate with the mainstream of the University community and to remove difficulties, which they may be experiencing.

Organizational Structure of the Special Cell for SCs/STs

The Special Cell is exclusively staffed with (i) one Assistant Registrar (ii) one Junior Assistant and (iii) one Office Attendant.

Responsibilities and functioning of the Cell including redressal of complaints of persons belonging to SCs/STs:

Prior to the academic session 2012-2013, the main function of the Special Cell of the University was to undertake the work relating to centralized admission of candidates belonging to Scheduled Castes and Scheduled Tribes in various under-graduate Colleges of the University. Besides this, the Special Cell was assigned the task of getting the caste/tribe certificates submitted by the candidates at the time of their admission verified from the respective authorities. The Special Cell used to address/minimize the grievances of students belonging to Scheduled Castes and Scheduled Tribes categories.

From the academic session 2013-2014 onwards, the process of admission of candidates belonging to Scheduled Castes and Scheduled Tribes in various under-graduate courses in various Colleges of the University were decentralized and accordingly the task of admitting students belonging to Scheduled Castes and Scheduled Tribes in various under-graduate courses was entrusted to the respective Colleges on the same analogy as adopted in the cases of un-reserved and OBC categories candidates seeking admission to various under-graduate courses. Therefore, the task relating to verification of caste/tribe certificates so

submitted by the candidates at the time of their admission has been apparently assigned to the respective Colleges.

At the moment, the Special Cell for Scheduled Castes and Scheduled Tribes is undertaking the following activities for the benefits of the students belonging to SC/ST categories:

➤ **Conduction of English Language Proficiency Course for the students belonging to Scheduled Castes/Scheduled Tribes/Minority Communities/OBC (Non-creamy layer):**

The Special Cell for Scheduled Castes/Scheduled Tribes has conducted English Language Proficiency Course in collaboration of Institute of Life Long Learning for the students belonging to SC/ST/OBC/Minority during the academic year 2011-2012 and 55 students (SC – 28, ST-2, OBC-23 and Minority -02) were benefitted from the Scheme during XI Five Year Plan, funded by the UGC.

The Special Cell received Grant-in-Aid of Rs.12 lakh for the year 2015-2016 during XII Five Year Plan under remedial coaching scheme for SC/ST/OBC (Non-creamy layer) and minority community students. During the current academic year, the Special Cell also conducted English Language Proficiency Course for the students belonging to SC/ST/OBC/Minority communities and 93 students (SC-36, ST-4, OBC-51 and Minority -2) were benefitted from the Scheme.

Subsequently, the second batch of 136 students (SC-40, ST-03, OBC-70 and Minority-23) were benefitted from the Scheme.

➤ **To collect the data regarding admission of Scheduled Castes and Scheduled Tribes students from various Colleges/Institutions on regular basis.**

The compiled data w.r.t. admission of Scheduled Castes and Scheduled Tribes students from various Colleges/Institutions on regular basis.

- **To collect the data regarding admission of Scheduled Castes and Scheduled Tribes students from various Departments on regular basis.**

The compiled data w.r.t. admission of Scheduled Castes and Scheduled Tribes students from departments on regular basis.

- **To address/minimize the grievances of students belonging to Scheduled Castes and Scheduled Tribes:**

In order to facilitate students belonging to Scheduled Caste and Scheduled Tribes, a link containing the e.mail ID/phone number for redressal of any grievance of the students belonging to SC/ST categories has been provided on the website of the University and the Special Cell is receiving grievances through the e.mail ID (specialcelldu@gmail.com, ar_specialcell@admin.du.c.in) which are duly addressed as per the prescribed norms.

- **To provide fee relaxation for the students of Scheduled Castes and Scheduled Tribe in Delhi University:**

Special Cell is providing fee exemption for the students belonging to the Scheduled Caste and Scheduled Tribe categories admitted to the various Colleges and Department of the Delhi University whose parent's income was such that they were not paying income tax be exempted from the payment of Tuition fees and Admission fees.

- **To provide different data regarding Scheduled Castes and Scheduled Tribes to various Agencies:**

The Special Cell for SCs & STs provides data of different nature to various agencies such as National Commission for Scheduled Castes, National Commission for Scheduled Tribes, Ministry of HRD and UGC etc. as and when required by these agencies.