

## Clarifications regarding M.Phil./Ph.D. Admission Process

(Details are in Annexure 1 and 2)

### For Departments/Centres/Faculty

#### Composition of BRS and DRC

- The composition of BRS should be as per Ordinance VI. This should be communicated to the Research Council latest by 5 p.m. June 11<sup>th</sup> 2019 at [researchcouncildu@gmail.com](mailto:researchcouncildu@gmail.com) with subject “BRS Composition - Name of the Faculty”.
- The composition of DRC and M.Phil. Committee should be as per Ordinance VI. All Departments/Centres should communicate the composition of DRC and M.Phil. Committee to the Research Council latest by 5 p.m. June 11<sup>th</sup> 2019 at [researchcouncildu@gmail.com](mailto:researchcouncildu@gmail.com) with subject DRC/M.Phil. Committee Composition (Name of Department/Centre).

#### Information on Seat Availability, Syllabus, Major Areas of Research

- The Departments/Centres are advised to regularly update all information regarding admissions on the admission portal, website of Department/Centre as well as the M.Phil./Ph.D. Bulletin (as applicable).
- The total number of **Vacant Seats** available in the Department/Centre for M.Phil./Ph.D. programme and the respective **Syllabus** for the Entrance Test along with the **Major Areas of Research** should be uploaded on the Department/Centre website.

#### M.Phil./Ph.D. Selection Process

- M.Phil./Ph.D. Candidates will be admitted in a two-stage process through the following:
  - (i) an Entrance Test to be held once a year. In Departments/Centres offering both the programmes, this entrance test for M.Phil. and Ph.D. programme will be a common one.
  - (ii) an interview (or more if required for Ph.D.) in a year.
- Eligibility for interview of shortlisted candidates shall remain valid till the conduct of the next Entrance Test. The interview for admission to the M.Phil. programme will be held only once a year. In cases where the second (or more) round of interviews for Ph.D. are taking place, the candidates have to again register on the online portal within the stipulated time frame mentioned on the admission portal.
- The interview for admission to Ph.D. programme will be conducted by DRC or a committee duly constituted by DRC. M.Phil. Committee will conduct interview for admission to M.Phil. programme.
- At the time of interview, the candidates are required to discuss their research interest/area through a presentation before the interview panel (DRC or a committee duly constituted by DRC or M.Phil. Committee). As per ordinance VI, the following aspects shall be considered during the interview:
  - a. Candidate’s competence for the proposed research
  - b. Whether the research work can be suitably undertaken at the University
  - c. Whether the proposed area of research can contribute to new/additional knowledge
- In the case of Ph.D. interview, where it is conducted by a committee duly constituted by DRC, the committee shall submit the outcome of the interview signed by all the members of interview panel to DRC for further processing.
- The Departments/Centres must have a record of scores/comments pertaining to the written examination and interview of the candidates as applicable.
- The final minutes of the DRC deliberations and decisions shall be signed by the Chairperson of the DRC and the Vice Chancellor’s nominee and sent to the BRS.