

UNIVERSITY OF DELHI
Computation of Income Tax for the Financial Year 2017-2018.

NAME.....**PAN NO**.....**Date of Birth**..... **Category: Women/Others/Sr.Citizens**

1. Amount Chargeable under the Head 'Salary'	
a. Pay (March 2017 to February 2018)	_____
b. Grade Pay	_____
c. DA	_____
d. HRA	_____
e. TA	_____
f. Others	_____
2. Total Amount of Salary (a to f)	<input type="text"/>
3. Perquisites/Pension/Hon./Offg. All/T.Fees/ Overtime Allowance/Bonus/Pay Arrear/Leave Encashment etc.	_____
4. Medical re-imburement over & above Rs.15,000/-	_____
5. University Contribution to New Pension Scheme	_____
6. Examination Remuneration	_____
7. Transport Allowance (max. 1600/-p.m.)(3200/-p.m. for Handicapped)	(-) _____
8. Total (2 to 6)-(7)	<input type="text"/>
9. Saving Bank Interest (enter full amount)	_____
10. Interest other than Savings A/c	_____
11.(i) Income from any other source (Outside University of Delhi)	_____
(ii) Income from Previous Employer (Outside University of Delhi)	_____
12. Gross Income : Total (8 to 11)	<input type="text"/>
13. House Rent Allowance, (in case of rent receipt only)	(-) _____
14. Add: Income from House Property	(+) _____
15.(i) HBA Interest (U/S 24B max.2,00,000/-) owner's possession required	(-) _____
(ii) Deduction u/s 80EE HBA Interest (max.50,000/-)	(-) _____
16. Gross Total Income (12-13+14-15)	<input type="text"/>
17. DEDUCTIONS:	
A. Under section 80C Chapter VI-A	
(i) Contribution towards GPF/CPF	_____
(ii) NPS Subscription (Ltd. to 10% of Salary In case of NPS only) 80CCD(1)	_____
(iii) Life Insurance Premium (LIC/JD/JA/DR/80CCC)/PPF	_____
(iv) Group Insurance Scheme	_____
(v) Tuition Fee (limited to two children)	_____
(vi) NSC (VIII) Interest of NSC VI/VII Issue/NSS	_____
(vii) Mutual Fund (UTI) ULIP-7/PLI	_____
(viii) Repayment of HBA	_____
(ix) Fixed deposits in Banks/Post Office for 5 years/Sukanya Samridhi Yojana	_____
Total A (i to ix) (Limited to Rs.1,50,000/-)	<input type="text"/>
B. Other Sections under Chapter VI-A	
(i) Deduction u/s 80U (For Disability)	_____
(ii) Deduction u/s 80D (Medical Health Insurance e.g. HCC)	_____
(iii) Deduction u/s 80DD (Rehabilitation of Handicapped Dependent)	_____
(iv) Deduction u/s 80DDB (Medical Expenditure on Self or Dependent)	_____
(v) Deduction u/s 80G (Donations) as per the rules	_____
(vi) Deduction u/s 80 GG as per rules	_____
(vii) Deduction u/s 80E (Interest paid on Higher Education Loan)	_____
(viii) Deduction u/s 80RRB/80QQB (Income on Royalty of a Patent/Books)	_____
(ix) 80TTA Exempt Savings Bank Interest Max. 10,000/-	_____
(x) 80CCD(2) University Contribution to NPS Limited to 10% of Salary	_____
(xi) NPS Subscription (In Employee's Own NPS A/c) 80CCD(1B)	_____
Total B(i to xi)	<input type="text"/>
18. Total Taxable Income (16-17A-17B)	<input type="text"/>
19. (a) Income Tax on Net Income	_____
(b) Less: Deduction u/s 87A (upto 2,500 for Total Taxable income upto 3,50,000/-)	_____
(c) Income Tax on Net Income 19(a - b)	_____
20. Education Cess @3% of Income Tax	_____
21. Total Income Tax (19c+20)	<input type="text"/>
22. (a) (i) Income Tax paid upto Dec.'2017	_____
(ii) Education Cess paid upto Dec'2017	_____
(b) (i) Balance of Income Tax to be recovered/Tax Deducted	_____
(ii) Balance of Education Cess to be recovered	_____
(c) Advance Tax Paid/Tax Deducted by other (outside Delhi University)	_____
Education Cess Paid by other Deptts.(outside Delhi University)	_____
23. Tax Payable/Refundable (21-22)	<input type="text"/>

UNDERTAKING

I hereby undertake that in case I fail to comply with above noted information, any penalty of interest to be levied by the Income tax authority on you that shall be paid by me without demur in relation to the above noted information and default thereto.

Date.....

Signature.....

Name.....

Phone.....

Sr. Asstt./Fin-I

Designation.....

Deptt/Branch.....

Head of the Department

Residential Address :.....

S.O. Fin-I

(Rubber Stamp)

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Table of Income Tax Rate :-

Taxable income	Income Tax		
	Women	Others	Senior Citizens
Upto ₹ 2,50,000	Nil	Nil	Nil
₹ 2,50,001 to ₹ 3,00,000	5%	5%	Nil
₹ 3,00,001 to ₹ 5,00,000	₹ 2,500+5%	₹ 2,500+5%	5%
₹ 5,00,001 to ₹ 10,00,000	₹ 12,500+20%	₹ 12,500+20%	₹ 10,000+20%
Above ₹ 10,00,000	₹ 1,12,500+30%	₹ 1,12,500+30%	₹ 1,10,000+30%

Education Cess : 3% of Income Tax.

Tax credit of ₹ 2,500 for Total Taxable income upto ₹ 3,50,000 (u/s 87A).

Important Note :

1. Those who want to avail of the deductions in respect of NSC VIII series and accrued interest of on NSC (VI/VIII issue), LIC/CTD, PPF, PLI, ULIP and HBA Loan/Interest, they are required to attach photocopies of the document along with the Income Tax Proforma, otherwise no deduction whatsoever would be allowed.
2. Pan, name and address of the Landlord is mandatory for Rent receipt of 1,00,000/- and above for the financial year.
3. Pan, name and address of the Lender is mandatory to get the HBA Interest benefits during the current financial year.
4. In the case of HBA Interest, the certificate with regard to date of loan sanctioned by the bank be attached.
5. The age for senior citizens is 60 years applicable w.e.f. from April'2012.
6. For Senior Citizen DOB should be 31.03.1958 or before for financial year 2017-18.

FORM NO.12BB (See rule 26C)

Statement showing particulars of claims by an employee for deduction of tax under section 192

1. Name and address of the employee:

2. Permanent Account Number of the employee:

3. Financial year : **2017-18**

Details of claims and evidence thereof

SNo.	Nature of claim	Amount (Rs.)	Evidence / particulars
(1)	(2)	(3)	(4)
1	House Rent Allowance: (i) Rent paid to the landlord (ii) Name of the landlord (iii) Address of the landlord (iv) PAN of the landlord Note: Permanent Account Number shall be furnished if the aggregate rent paid during the previous year exceeds one lakh rupees		
2	Leave travel concessions or assistance		
3	Deduction of interest on borrowing: (i) Interest payable/paid to the lender (ii) Name of the lender (iii) Address of the lender (iv) Permanent Account Number of the lender (a) Financial Institutions(if available) (b) Employer(if available) (c) Others		
4	Deduction under Chapter VI-A (A) Section 80C,80CCC and 80CCD (i) Contribution towards GPF/CPF (ii) NPS Subs. (Ltd. to 10% of Sal. In case of NPS only) 80CCD(1) (iii) Life Insurance Premium (LIC/JD/JA/DR/80CCC)/PPF (iv) Group Insurance Scheme (v) Tuition Fee (limited to two children) (vi) NSC (VIII) Interest of NSC VI/VII Issue/NSS (vii) Mutual Fund (UTI) ULIP-7/PLI (viii) Repayment of HBA (ix) Fixed deposits in Banks/Post Office for 5 years/Sukanya Samridhi Yojana		
	Total A (i to ix)		
	(B) Other sections (e.g. 80E, 80G, 80TTA, etc.) under Chapter VI-A. (i) Deduction u/s 80U (For Disability) (ii) Deduction u/s 80D (Medical Health Insurance e.g. HCC) (iii) Deduction u/s 80DD (Rehabilitation of Hand. Dependent) (iv) Deduction u/s 80DDB(Medical Exp. on Self or Dependent) (v) Deduction u/s 80G (Donations) as per the rules (vi) Deduction u/s 80 GG as per rules (vii) Deduction u/s 80E (Interest paid on Higher Edu. Loan) (viii) Deduction u/s 80RRB/80QQB (Income on Royalty of a Patent/Books) (ix) 80TTA Exempt Savings Bank Interest Max. 10,000/- (x) 80CCD(2) Univ. Cont. to NPS Limited to 10% of Salary (xi) NPS Subs. (In Employee's Own NPS A/c) 80CCD(1B)		
	Total B(i to xi)		

Verification

I,, son/daughter of do hereby certify that the information given above is complete and correct.

Place.....

Date.....

(Signature of the employee)

Full Name.....

Designation :.....